



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, June 4, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Dunn
Councilmember Low
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Ordinance 24-047, providing for submission to the qualified voters of the County a proposition authorizing a local sales and use tax of two tenths of one percent for public safety, health, and criminal justice purposes focused on reducing violent crime and the impacts of the drug epidemic and adopting a new Chapter 4.140 SCC [2024-1157](#)

2. Finance, Budget and Administration

- a. Motion 24-243, approving the Snohomish County Tourism Promotion Area Business Plan 2024 [2024-1151](#)

3. Health and Community Services**4. Planning and Community Development**

- a. Motion 24-236, authorizing the Snohomish County Executive to execute a contract for the award of RFG 24-006BC with Jacobs Engineering Group Inc. at the Snohomish County Airport [2024-1116](#)
- b. Motion 24-237, authorizing the Snohomish County Executive to execute Change Order 2 to Contract PW23-004SB with Stacy and Witbeck, Inc. at the Snohomish County Airport [2024-1117](#)
- c. Motion 24-238, authorizing the Snohomish County Executive to sign Contract Amendment 6 with Hillis Clark Martin & Peterson, P.S. for environmental legal services for the Snohomish County Airport [2024-1122](#)
- d. Motion 24-240, authorizing the County Executive to sign a Consultant Services Agreement for Land Use and Plan Review for Planning & Development Services [2024-1143](#)

5. Public Infrastructure and Conservation

- a. Ordinance 24-046, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to the City of Arlington [2024-1121](#)
- b. Motion 24-239, authorizing the County Council to sign an Interlocal Agreement between Snohomish County and the City of Everett concerning the US 2 / I-5 Interchange Justification Planning Study [2024-1120](#)
- c. Motion 24-242, authorizing The County Executive to sign Professional Services Agreement CCF01-24 with Perteet, Inc. to provide Design Services for I-5/164th St SW Direct Access Improvements [2024-1145](#)

- d. Motion 24-244, approving an increase in the number of employees authorized in the 2024 Annual Budget in the General Fund-002 for the Finance and Human Resources Departments [2024-1154](#)

6. Committee of the Whole

- a. Motion 24-232, approving Master Contract Usage Agreement with the State of Washington [2024-1044](#)

(Motion 24-232 was moved to General Legislative Session June 5th for consideration)

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, June 11, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, June 25, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, June 11, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 4, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, June 4, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - May 15, 2024 [2024-1141](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a report.

K. Full Council Action on Items from Committee of the Whole

L. Other Business

1. Motion 24-241, approving Administrative Matters presented at General Legislative Session on June 5, 2024 (For review only) [2024-1150](#)
 - a. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
 - 1) Open Space General Application - #3269 John Aurstud [2024-1126](#)
 - 2) Open Space General Application #3263 - Teresa Wenta and James Markham [2024-1127](#)
 - b. Approving the following Award Recommendation:
 - 1) Piggyback Award Recommendation for the use of a “piggyback” competitive RFP number 01117 issued and awarded by Washington State Department of Enterprise Services to OSW Equipment. OSW Equipment’s contract has been assigned to Northend Truck Equipment effective as of February 1, 2023 [2024-1088](#)

M. Executive Session(s):

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPAs: Margaret Duncan & Scott Marlow

At 9:03 a.m. Heidi Beazizo, Chief of Staff, stated there is a need for an Executive Session for Pending Litigation pursuant to RCW 42.30.110(1)(i), anticipated duration is 10 minutes, with no anticipated action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Nicole Gorle, Council Staff
Cynthia Foley, Council Staff
Deb Bell, Council Staff
Jim Martin, Council Staff
Ryan Countryman, Council Staff
Ken Klein, Executive's Office
Bridget Casey, Prosecutor's Office
Scott Marlow, Prosecutor's Office
Margaret Duncan, Prosecutor's Office

Sheila Barker, Risk Management
Kelly Snyder, Public Works Director
Doug McCormick, Public Works Deputy Director (*remote*)
Jill Ford, Council Staff (*remote*)

Executive Session began at 9:04 a.m. and ended at 9:14 a.m.

N. Adjourn

At 9:15 a.m., Chair Mead called the meeting back to order and immediately recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee meeting.