

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 25-322

APPROVING AND AUTHORIZING THE EXECUTION OF AMENDMENT 6 TO THE  
WEB HOSTING AND CODIFICATION SERVICES AGREEMENT BETWEEN  
SNOHOMISH COUNTY AND GENERAL CODE, LLC

WHEREAS, Snohomish County issued Request for Proposal RFP 07-12 to obtain a service to publish the Snohomish County Charter and Code on a website accessible to the general public (the “Services”); and

WHEREAS, the Contractor provided the highest rated proposal as evaluated by the County evaluation committee, and was thereby selected to provide the Services; and

WHEREAS, Code Publishing, LLC was acquired by General Code, LLC in 2021; and

WHEREAS, in accordance with Sole Source 006-21BT, General Code, LLC is the only vendor that provides proprietary software updates for the Services; and

WHEREAS, the County wishes to add hosting for the Health Department’s ordinances, resolutions, proclamations, and minutes to the County’s Agreement with the Contractor; and

WHEREAS, the initial cost for setting up the Health Department’s document hosting of ordinances, resolutions, proclamations, and minutes is \$150.00 and the ongoing annual maintenance for the document hosting is \$50.00; and

WHEREAS, the previous allocation of \$9,070.00 for the Health Department’s codification services added to the Agreement in Amendment 5 will be expended before October 2026; and

WHEREAS, the Health Department’s expenditures have been more than initially expected and needs to increase funds; and

WHEREAS, the Health Department wishes to add an additional Five Thousand Dollars (\$5,000.00) to the Agreement plus applicable sales tax for the period beginning with the execution of this Amendment 6 through October 7, 2026; and

WHEREAS, the Health Department may need future additional hosting and codification services authorized and implemented quickly in order to avoid delays for community notification.

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves and authorizes the County Executive to execute Amendment 6 and any associated change orders and amendments to the Web Hosting and Codification Services Agreement between Snohomish County and General Code, LLC.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2025

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

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Council Chair

ATTEST:

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Deputy Clerk of the Council