



## Snohomish County Council

**Committee:** Public Works and Infrastructure

**Analyst:** Deb Evison Bell

**ECAF:** 2022-0279

**Proposal:** Motion 22-137

**Date:** April 5, 2022

### **Consideration:**

The proposed Motion would approve and authorize the County Executive to sign the 2022-2024 Facilities on-call consultant services master agreements under a subset of fifteen (15) disciplines, under SCC 3.04.190<sup>1</sup>.

### **Background:**

Facilities Management utilizes on-call consultant services on an as-needed basis for small projects, time critical projects, and project elements where the required staffing and/or expertise is not available within the county.

Through a Request for Qualifications (RFQ), Facilities solicited for on-call consultant services program to which multiple master agreements will be issued under multiple disciplines. Forty-six (46) contractors submitted a total of sixty-two (62) proposals responding to RFQ-009-21DW. There was an evaluation committee for each category, and contractors were selected by highest rank from the evaluation committee following established Federal, State and County policies and practices.

### **Current Proposal:**

*Scope:* Facilities Management requests approval of master agreements for each of the consultants recommended under a subset of an additional 15 disciplines (as shown in Attachments Exhibit A to Motion of the ECAF) to include: Architectural Services, Audio Visual & Acoustic, Building Envelope Specialist, Commissioning Services, Elevator & Vertical Transportation, Civil Engineering, Land Surveying, Electrical Engineering, Mechanical Engineering, Structural Engineering, Cost Estimating, Fire Protection & Life Safety, Hazardous Materials Testing, Materials Testing & Inspections, and Roofing-Waterproofing.

Approval by motion is sought from Council to authorize the County Executive to sign the 2022-2024 Facilities on-call consultant services master agreements under a subset of fifteen (15) disciplines. The motion would further authorize the County Executive, or designee, to approve task assignments issued under the master agreements provided that sufficient appropriation authority exists.

*Duration:* Two (2) years from date of contract execution. Under section 2 of the agreements, the term may be extended or renewed for up to two (2) additional one (1) year terms at the sole discretion of the county by written notice to the contractor.

*Fiscal Implications:* Total payments for services under the Master Agreements shall not exceed the umbrella mounts as outlined in the Attachments Exhibit A to Motion of the

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<sup>1</sup> [ch. 3.04 Purchases and Contracts | Snohomish County Code](#)

ECAF. The combined maximum amount payable for all fifteen disciplines are not to exceed \$13.75 million. Under section 9 of the agreements, the contractors shall not subcontract, assign, or delegate any of the rights, duties or obligations covered by the agreements without prior expressed written consent of the County.

**2022 Budget:** The 2022 Budget includes appropriation authority for the proposed Task Assignments negotiated under the Master Agreement.

**Future Budget Impacts:** Subsequent year amounts will be included in future proposed budgets for approval during the County's budget process and will only be used if appropriated by Council.

**Handling:** EXPEDITE (Previous on-call master contracts expired at the end of 2021, projects are pending).

**Approved-as-to-form:** YES (DPA approved template July 2013).

**Risk Management:** APPROVE

**Executive Recommendation:** APPROVE

**Requests:** Move to GLS on April 6, 2022, for consideration.