



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Jared Mead, Council Chair  
Nate Nehring, Council Vice-Chair  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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**Tuesday, August 22, 2023**

**9:00 AM**

**Jackson Board Room  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Tom Teigen, Conservation and Natural Resources Director  
Stephanie Sausman, Providence Hospital Nurse  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

Stephanie Sausman, Providence Hospital Nurse, expressed concerns and urgency related to the staffing crisis at Providence Everett.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

**1. Community Safety and Justice**

- a. Ordinance 23-084, relating to the 2023 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for District Court Mental Health Court [2023-0947](#)
- b. Motion 23-348, approving a contract with Bridge Coordination Services for domestic violence coordinator services for Snohomish County [2023-0948](#)
- c. Motion 23-350, approving contract with Hart, Jarvis, Murray, And Chang, PLLC, to provide indigent services for the period from August 1, 2023, through December 31, 2023 [2023-0956](#)

**2. Finance, Budget and Administration**

- a. Motion 23-351, approving a contract with Purple Communications for on call interpreting and translating services for Snohomish County [2023-0918](#)
- b. Motion 23-353, authorizing the County Executive to sign Amendment No. 1 to the Human Services Addendum to the 2023 Master Collective Bargaining Agreement between Snohomish County and the Washington State Council of County and City Employees, AFSCME, AFL-CIO [2023-0965](#)

**3. Health and Community Services**

- a. Motion 23-355, amending the 2019 Annual Action Plan to reallocate supplemental Community Development Block Grant Coronavirus Funding [2023-0859](#)

**4. Planning and Community Development**

- a. Motion 23-356, convening Board of Equalization [2023-0967](#)
- b. Motion 23-354, approval of the reappointment of Mark Craven as a citizen member of the Conservation Futures Program Advisory Board [2023-0937](#)

**5. Public Infrastructure and Conservation**

- a. Ordinance 23-085, approving and authorizing the Snohomish County Executive to sign the Interlocal Agreement between Snohomish County and the Tulalip Tribes of Washington to Implement Portions of the Snohomish Cooperative Salmon Barrier Removal Project [2023-0957](#)
- b. Motion 23-349, approval of real estate purchase and sale agreement between Lori Yeaman as seller and Snohomish County as buyer for real property identified by tax parcel number 270805-003-005-00 [2023-0939](#)

**6. Committee of the Whole**

- a. Ordinance 23-083, approving and authorizing the County Executive to execute an interlocal agreement by and between Snohomish Regional Fire & Rescue and Snohomish County for Evergreen State Fair Park fire protection and related services [2023-0954](#)

Deb Bell, Sr. Legislative Analyst, stated that this ordinance would approve and authorize the County Executive to execute an interlocal agreement (ILA) with Snohomish County Fire Protection District 7 for fire protection and emergency response services at the Evergreen State Fairgrounds. She provided details of the ILA and said under the agreement, services would be provided at the fairgrounds in the not to exceed amount of \$83,664.84, backdating the start date to January 1, 2023, through December 31, 2023.

Councilmember Low noted Ms. Bell referenced Fire District 7 in her staff report and asked if the contract has been updated with their new name. Tom Teigen, Conservation and Natural Resources Director, responded and said he would double check to make sure the name is correct in the contract and ordinance.

**ACTION:** Vice-Chair Nehring made a motion to set time and date for a public hearing for Wednesday, September 13, 2023, at the hour of 10:30 a.m. Councilmember Low seconded the motion and it carried unanimously.

*[Clerk Note: Following the meeting, Ms. Bell verified that the contract and ordinance include the correct name of "Snohomish Regional Fire & Rescue". Her staff report was incorrect using the name "Fire District 7". The written staff report has been revised and posted online at the link above 2023-0954]*

- b. Motion 23-344, approving entertainment contract for the International Lumberjack Show LLC at the 2023 Snohomish County Evergreen State Fair [2023-0904](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report and stated the total cost of the contract is \$34,000.00.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-344. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 23-343, authorizing the Snohomish County Executive to execute FAA Airport Improvement Grant Offer No. 3-53-0028-066-2023 at Snohomish County Airport at Paine Field for East GA Apron & Taxiway Foxtrot Rehabilitation Project [2023-0953](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and spoke briefly of the pavement rehabilitation improvements the grant would cover at Paine Field. He said the County would receive \$5,500,000.00, which is 90% of the anticipated total cost. The County would provide a 10% local fund contribution of \$611,112.00 from Airport Enterprise Fund 410, the work is expected to be complete in Summer 2024, and there is no impact to the General Fund 002.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-343. Councilmember Low seconded the motion and it carried unanimously.

- d. Amended Motion 23-345, appointing Jay Downing to the Snohomish County Parks Advisory Board [2023-0934](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained this motion would appoint Jay Downing to the Parks Advisory Board to complete a vacant partial first term representing District 1 and ending in January 2027. Mr. Countryman explained an oral amendment is necessary to correct the termination date in the motion. He explained the motion currently has a termination date of January 1st and the Code requires a January 15th termination date. Mr. Countryman continued and provided background information for Mr. Downing.

**ACTION:** Vice-Chair Nehring made motion to approve Motion 23-345. Councilmember Low seconded the motion.

Vice-Chair Nehring made a motion to change the termination date to January 15, 2027. Councilmember Low seconded the motion and it carried unanimously.

The question was called for and the motion to approve Motion 23-345, as amended, carried unanimously.

- e. Motion 23-346, approving the nomination of Laura Dell'olio as a Citizen Member of the Conservation Futures Program Advisory Board [2023-0936](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He provided background information for Laura Dell'olio and for the Advisory Board.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-346. Councilmember Dunn seconded the motion and it carried unanimously.

- f. Motion 23-347, confirming the appointment of Linda Adams [2023-0951](#) to the Snohomish County Council on Aging

Ryan Countryman, Sr. Legislative Analyst, provided a staff report. He provided background information for Linda Adams and for the Advisory Board.

**ACTION:** Vice-Chair Nehring made a motion to approve Motion 23-347. Councilmember Low seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council Committees:**

Chair Mead noted that Planning and Community Development and Public Infrastructure and Conservation will meet on September 1st *[actual date is September 5th as noted below]* in the First Floor Meeting Room.

**1. Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, August 22, 2023, at 1:00 p.m.)*

**2. Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, August 22, 2023, at 10:00 a.m.)*

**3. Health and Community Services**

*(Next meeting is scheduled for Tuesday, August 22, 2023, at 11:00 a.m.)*

**4. Planning and Community Development**

*(Next meeting is scheduled for Tuesday, September 5, 2023, at 11:00 a.m.)*

**5. Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, September 5, 2023, at 10:00 a.m.)*

**H. Reports of Outside Committees**

**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics August 2, 2023 [2023-0909](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, stated that the final in-district meeting is tentatively confirmed for September 19th at Alderwood Wastewater District.

Ms. Beazizo stated she distributed a letter to councilmembers Monday for review. She said the proposal is to send the joint letter with the city of Everett to Providence Regional Medical Center Leadership related to nurse staffing levels. All councilmembers agreed to have Ms. Beazizo affix their signatures to the letter prior to sending to the city of Everett.

Letter of Support - Nurse Staffing Levels  
Providence Regional Medical Center

[2023-0997](#)

**K. Full Council Action on Items from Committee of the Whole**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Motion 23-352, approving Administrative Matters presented at  
General Legislative Session on August 23, 2023

[2023-0968](#)

a. Receiving the Risk Management 2023 2nd Quarter Report

[2023-0958](#)

b. Approval of Council's Official Proceedings for July 2023

[2023-0750](#)

**M. Executive Session(s):**

Labor Negotiations - Pursuant to RCW 42.30.140(4)(b)  
DPAs: Steve Bladek and Doug Morrill

At 9:19 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for a matter of Labor Negotiations, pursuant to RCW 42.30.140(4)(b), for approximately 10 minutes, with anticipated action to follow.

**PRESENT:**

Council Chair Mead  
Council Vice-Chair Nehring  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson (*remote*)  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Ryan Countryman, Council Staff  
Deb Bell, Council Staff  
Cynthia Foley, Council Staff  
Rhea Reynolds, Human Resources Director  
Rob Sprague, Human Resources  
Bridget Casey, Prosecutor's Office  
Norm Link, Sheriff's Office

Nathan Kennedy, Finance Director  
Brian Haseleu, Finance (*remote*)  
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:19 a.m. for an initial 10 minutes to 9:29 a.m.  
The Executive Session ended at 9:25 a.m.

*[There was no action as a result of this Executive Session]*

## **N. Adjourn**

At 9:29 a.m. Chair Mead called the meeting back to order and stated no action related to the Executive Session will be taken. He recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee meeting.