



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, July 19, 2021	10:30 AM	Jackson Board Room & Remote Meeting
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PRESENT:

Council Chair Wright
Council Vice-Chair Dunn (*remote*)
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Council Chief of Staff
Nicole Gorle, Council Staff
Jim Martin, Council Staff
Lacey Harper, Executive's Office
Ken Klein, Executive's Office
Jason Biermann, Dept. of Emergency Management Director
Mary Jane Brell-Vujovic, Human Services Director
Josh Weiss, Gordon Thomas Honeywell
Annika Vaughn, Gordon Thomas Honeywell
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

State Legislative Update, Gordon Thomas Honeywell

[2021-0524](#)

Josh Weiss, Gordon Thomas Honeywell, provided a detailed report. He stated that the special session will be focused on transportation.

Annika Vaughn, Gordon Thomas Honeywell, provided an update related to coordinating meetings with legislators. She said she would provide a master list of meeting dates and times.

Mr. Weiss responded to Councilmember Mead and spoke about what the meetings are focused on and how they will be useful.

Councilmember Nehring asked that ADU (Accessory Dwelling Units) and marijuana related policy topics be kept in mind throughout these meetings. Ms. Vaughn responded to Councilmember Nehring and clarified scheduling questions.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to Committee

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-241, approving an increase in the number of employees authorized in the 2021 Annual Budget in the Grant Control Fund 130 for Human Services

[2021-0512](#)

2. Law and Justice/Human Services

- a. Motion 21-243, confirming the appointment of Debbie Fullerton to the Snohomish County Developmental Disabilities Citizen Advisory Board
- b. Motion 21-244, approve and authorize the County Executive to execute the Washington State Department of Commerce Community Services Block Grant Interagency Agreement
- c. Motion 21-245, approve and authorize the County Executive to execute the Washington State Department of Commerce System Demonstration Grant Interagency Agreement

[2021-0515](#)

[2021-0517](#)

[2021-0521](#)

3. Operations

4. Planning and Community Development

- a. Motion 21-239, concerning the County Council's position on a proposed Interlocal Agreement Method Annexation to the City of Lake Stevens; BRB File Nos. 03-2021 and 04-2021 - Lake Stevens Southeast Interlocal Annexation [2021-0495](#)

5. Public Works

- a. Ordinance 21-046, relating to Construction Projects - Apprentice Requirements; Amending Chapter 3.05 SCC [2021-0482](#)
- b. Motion 21-240, approve and authorize the County Executive to execute the Master Software and Services Agreement with Gartner, for an IT Leadership Team Advisor & Two Essentials Members Subscription [2021-0490](#)

6. Committee of the Whole

- a. Motion 21-242, establishing a Work Group to Develop a C-PACER Program [2021-0513](#)

Nicole Gorle, Sr. Legislative Analyst, provided a staff report.

Councilmember Mead and Vice-Chair Dunn provided supportive comments for Motion 21-242.

Vice-Chair Dunn suggested amending the motion to include two councilmembers as part of the work group. Chair Wright and Councilmember Mead agreed. Ms. Gorle explained that the motion does not stipulate how many members from each office serve on the work group. She explained Council could amend the motion to include that, if they desired, but said it is not necessary and could just be stated which two members are attending. Confirming process with the clerk and the analyst, Chair Wright was comfortable moving forward, as suggested, without an official amendment.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-242. Councilmember Mead seconded the motion.

Chair Wright stated the intent is to send Vice-Chair Dunn and Councilmember Mead to serve on this ad hoc committee. There were no objections.

The question was called for and the motion to approve Motion No. 21-242 carried unanimously.

F. Clerk's Report on Pending Legislation

Pending Legislation

[2021-0531](#)**G. Reports of Council committees:***Committee Chairs announced upcoming committee meetings, as listed on the agenda.***1. Finance and Economic Development***(Next meeting is scheduled for Tuesday, July 27, 2021, at 10:30 a.m.)***2. Law and Justice/Human Services***(Next meeting is scheduled for Monday, July 26, 2021, at 1:30 p.m.)***3. Operations***(Next meeting is scheduled for Tuesday, July 27, 2021, at 9:00 a.m.)***4. Planning and Community Development***(Next meeting is scheduled for Tuesday, July 20, 2021, at 10:30 a.m.)***5. Public Works***(Next meeting is scheduled for Tuesday, July 20, 2021, at 9:00 a.m.)***H. Reports of outside committees***No report.***I. Chairperson's Report****1. Planning Commission Pending Issues (7/01/21)**[2021-0483](#)**J. Chief of Staff's Report***No report.***K. Full Council Action on Items from COMMITTEE OF THE WHOLE***See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.***L. Other Business****1. Motion 21-246, approving Administrative Matters presented at Council General Legislative Session on July 21, 2021**[2021-0514](#)**a. Receiving the Snohomish County Tomorrow's Steering Committee Action Items for the 2nd Quarter of 2021**[2021-0508](#)

- b. Ordinance 21-038, finalizing a system of assessment for Diking District 2 pursuant to Chapter 85.38 RCW (Setting a public hearing date on Wednesday, August 25, 2021, at the hour of 10:30 a.m.) [2021-0421](#)
- 2. American Rescue Plan Act (ARPA) discussion [2021-0533](#)

Ken Klein, Executive's Office, provided an introduction.

Jason Biermann, Department of Emergency Management Director, led the discussion and spoke about the American Rescue Plan Act (ARPA) proposal.

Mary Jane Brell-Vujovic, Human Services Director, responded to questions from Councilmember Low related to the Boys and Girls Club funds, to Councilmember Nehring about selected dates, and to Vice-Chair Dunn about the childcare proposal. Discussion ensued and Ms. Brell-Vujovic responded to additional questions related to childcare, food banks, sheltering, funding and the ability to be flexible and make adjustments.

Ms. Brell-Vujovic continued with the presentation and summarized each objective as listed on the Executive's proposed framework. She responded to various questions throughout the presentation and will provide councilmembers with additional requested information.

Councilmember Low expressed concerns related to seniors and said he would like to see some funding toward senior centers. Ms. Brell-Vujovic responded.

Ms. Brell-Vujovic responded to Vice-Chair Dunn and Councilmember Mead's questions regarding food banks.

Discussion ensued and Ms. Brell-Vujovic responded to additional questions.

M. Executive Session(s):

N. Adjourn

Meeting adjourned at 11:31 a.m.