

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 25-003

SNOHOMISH COUNTY TOURISM PROMOTION AREA BUSINESS PLAN 2025

WHEREAS, RCW 35.101.080 authorized Snohomish County to establish a Tourism Promotion Area (TPA) upon petition by the lodging industry; and

WHEREAS, RCW 35.101.05 authorizes the imposition of a lodging charge on the furnishing of lodging by lodging businesses within the TPA, subject to certain exemptions; and

WHEREAS, RCW 35.101.010 describes the limitation on use of the revenues to promote tourism; and

WHEREAS, on December 15, 2010, Council adopted SCC 4.118 which establishes the TPA and the Tourism Promotion Area Advisory Board to advise and make recommendations to the County on allocation of TPA revenues for eligible projects; and

WHEREAS, the County received applications for funding assistance from various eligible public and nonprofit entities in response to a public solicitation for such applications; and

WHEREAS, the Snohomish County TPA Advisory Board has evaluated the applications for eligibility and recommended funding levels for the projects consistent with provisions of RCW 35.101.010;

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves the 2025 TPA Business Plan attached hereto for funding at the recommended levels as set forth therein and authorizes the Executive to sign the agreements and any other documents necessary to effectuate all the terms and conditions of said agreements; and further authorizes the Executive to approve and execute additional 2025 TPA contracts under \$25,000.

PASSED this ____ day of _____, 2025.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk of the Council



SNOHOMISH COUNTY Tourism Promotion Area

Snohomish County Tourism Promotion Area Business Plan

2025



CONTENTS:

- TPA ESTABLISHMENT AND DEDICATION
- ANNUAL BUSINESS PLAN DIRECTIVE
- ANNUAL REVIEW – SNOHOMISH COUNTY TOURISM PROMOTION GRANT APPLICATION
- PROPOSED FUNDING DISTRIBUTION FOR THE 2025 PLAN
- BOARD ACKNOWLEDGEMENT

3000 Rockefeller Ave
Everett, WA 98201

p. (425) 471-8738

Richard.Porter@snoco.org
www.snocotpa.com

TPA Establishment and Dedication

Chapter 35.101.080 of the Revised Code of Washington (RCW) allows local municipalities to establish a Tourism Promotion Area (TPA) upon petition by its local lodging industry, and assess a fee of no greater than two dollars (\$2.00) per night on lodging businesses that has 40 or more lodging units.” Effective June 11, 2020, the legislative body may impose an additional charge of up to \$3 per room per night if it has secured the signatures of the persons who operate lodging businesses who would pay 60% or more of the proposed charges. This additional \$3 nightly charge expires July 1, 2027 (Source: <https://mrsc.org/explore-topics/economic-development/special-topics/tourism-industry-and-local-governments#promotion>)

Chapter 35.101.130 specifies “Legislative authority has sole discretion concerning use for tourism promotion”.

Specifically:

(1) The legislative authority imposing the charge shall have sole discretion as to how the revenue derived from the charge is to be used to promote tourism that increases the number of tourists to the area. However, the legislative authority may appoint existing advisory boards or commissions to make recommendations as to its use, or the legislative authority may create a new advisory board or commission for that purpose.

(2) The legislative authority may contract with tourism destination marketing organizations or other similar organizations to administer the operation of the area, so long as the administration complies with all applicable provisions of law, including this chapter, and with all county, city, or town resolutions and ordinances, and with all regulations lawfully imposed by the state auditor or other state agencies.

Definitions (RCW 35.101.010)

(1) "Area" means a tourism promotion area.

(2)(a) Except as otherwise provided in this subsection, "legislative authority" means the legislative authority of any county, or of any city or town within such a county, including unclassified cities or towns operating under special charters.

(b) Except as provided in (c) of this subsection, in any county with a population of one million or more, "legislative authority" means two or more jurisdictions acting jointly as the legislative authority under an interlocal agreement created under chapter 39.34 RCW for the joint establishment and operation of a tourism promotion area.

(c) For a city incorporated after January 1990, with a population greater than eighty-nine thousand, and located in a county described in (b) of this subsection, "legislative authority" means the city's legislative authority.

(3) "Lodging business" means a person that furnishes lodging taxable by the state under chapter 82.08 RCW that has forty or more lodging units.

(4) "Tourism promotion" means activities and expenditures designed to increase tourism and convention business, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists, and operating tourism destination marketing organizations.

(5) "Tourist" means a person who travels for business or pleasure on a trip:

(a) Away from the person's place of residence or business and stays overnight in paid accommodations;

(b) To a place at least fifty miles away one way by driving distance from the person's place of residence or business for the day or stays overnight. However, island communities without land access are exempt from the mileage requirement under this subsection (5)(b); or

(c) To another country or state outside of the person's place of residence or business.

2025 SNOHOMISH COUNTY TOURISM PROMOTION AREA BUSINESS PLAN

i In 2011 the Tourism Promotional Area (TPA) was established by Snohomish County under Snohomish County Code (SCC) 4.118, following receipt of an initiation petition from the lodging industry pursuant to Revised Code of Washington (RCW) 35.101. As requested in the petition, SCC 4.118 established an assessment of \$1.00 per room night, funded by the lodging industry through a "self-assessment". As established by the TPA Bylaws, the purpose of the fund shall be to increase overnight stays in Snohomish County. On March 16, 2020, the County received a petition document from the lodging industry, bearing the necessary signatures of hotel operators of lodging businesses with 62% of TPA-paying rooms, requesting the increase to \$2.00 per night. The Council scheduled a Public Hearing and Ordinance #20-023 amending the code was approved April 15, 2020.

Per RCW 35.101, the legislative authority imposing the charge shall have sole discretion as to how the revenue derived from the charge is to be used to promote tourism. The Snohomish County Council created Snohomish County Code 4.118.050, Uses of Lodging Charge Revenue, which allows revenue collected from the TPA to be used for general promotion of tourism as specified in the annual tourism promotion area business plan adopted pursuant to SCC 4.118.090.

Revenue from lodging charges collected under this chapter shall only be used for the following purposes:

***(a) The general promotion of tourism within Snohomish County as specified in the annual tourism promotion area business plan adopted pursuant to SCC 4.118.090,**

(b) The marketing of convention and trade shows that benefit local tourism and the lodging businesses in the county,

(c) The marketing of Snohomish County to the travel industry in order to benefit local tourism and the lodging businesses in the county, or

(d) The marketing of Snohomish County to recruit sporting events in order to benefit local tourism and the lodging businesses in the county.

Annual Business Plan Directive

i SCC: 4.118.090 Annual Business Plans

(a) On or before January 31 of each year the tourism promotion area advisory board shall, after consultation with the County Executive, submit to the county council for its approval a proposed annual business plan to govern the use of revenue derived from the lodging charge imposed by SCC 4.118.020 during the following calendar year. The advisory board shall develop an application process to facilitate consideration of proposed tourism promotion projects for incorporation into annual business plans, which process shall be presented to the council for approval by motion. The board shall submit with each proposed annual business plan a complete list of projects for which application was made for that year.*

*To-date projects, additional projects will continue to be approved throughout the calendar year.

Annual Review – Snohomish County Tourism Promotion Grant Application



By November 30 of each calendar year, the TPA Advisory Board will review the Snohomish County Tourism Promotion Grant Application, and finalize any changes needed to keep the application current and aligned with the TPA Advisory Board's funding priorities.

Each project application will designate an individual to serve as the primary accountable contact for the project. This individual will be the primary representative in dealings with the County.

Proposed Funding Distribution for the 2025 Plan



The following is a breakdown of the 2025 expenditures of the TPA funds:

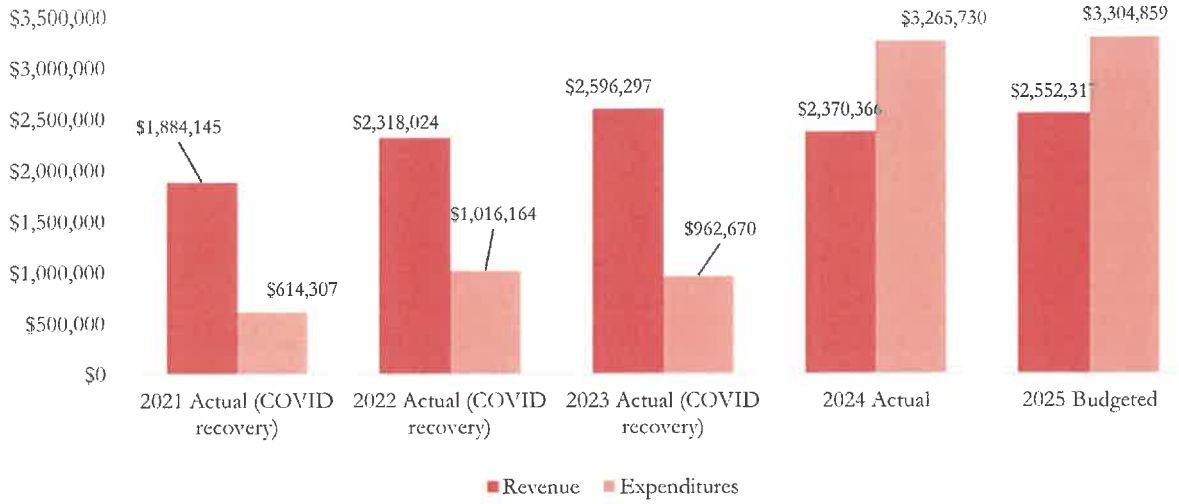
1. **Snohomish County administration costs** - County administration of the fund and general board support as outlined in SCC 4.118.070 & 4.118.080(6). General duties include general board support, grant program management, maintenance of board membership materials, appointments, resignations, and TPA marketing and development to promote awareness. The County may not charge more than 9% administrative cost, as reflected on the five-year approved TPA Fund Forecast. This administrative cost is based on the first \$1.00 of fees collected.
2. **Snohomish County Sports Destination Marketing Organization (DMO)** - Full funding of the "2025 Snohomish County Sports Commission Budget" operated under the Snohomish County Sports Commission (SCSC). As required under RCW 35.101.130, the DMO is required to comply with all applicable provisions of the establishment of the TPA. * See attached outline and operating budget.
3. **TPA Grant Projects** -
 - a. The Advisory Board previously approved/submitted grants approved by Snohomish County Council with motion in January (see below).
 - b. 2025 new grants submitted by the TPA Advisory Board, approved, and authorized within the calendar year. Motion approved by Snohomish County Council in January of each year grants the Executive the authority to approve and execute additional contracts, with TPA approval, under \$50,000. New contracts over \$50,000 will still need Council approval. (Budget for these additional grants shall not encumber funds that would cause the balance to erode the minimum reserve balance of \$500,000. This reserve balance is based on the first \$1.00 of fees collected.)
4. **Opportunity Fund** - The TPA, the SCSC and the Snohomish County Lodging Association (SCLA) advocated and got approved an additional \$1.00 fee to be added. Implementation became effective July 1, 2020, and these funds will be held aside in a fund for a future tourism promotion project. For 2025, the TPA Advisory Board shall pursue the following
 - a. Connected TV:
 - Digital television spot placements in Paine Field direct flight markets
 - In coordination with programmatic digital media buy through LTAC and county budget
 - b. Expanded International Marketing Efforts
 - Coordinate efforts with hotels located in Snohomish County and their Sales staff

2025 SNOHOMISH COUNTY TOURISM PROMOTION AREA BUSINESS PLAN

- *Coordinate and participate in co-op opportunities with State of Washington, Port of Seattle, Brand USA, and others*
- *Participate in key trade shows and FAMs targeting the Pacific Northwest*
- *Update website landing page and multilingual content*
- c. *Group Sales and Domestic Tour Operators*
 - *Retain a half-time employee or contractor to execute a comprehensive group sales effort in tandem with hotel sales staff*
 - *Build, update, and follow-up with a database of group tour operator contacts*
 - *Plan and execute FAMs for meeting planners and tour operators*
 - *Engage paid digital advertising for targeting meeting planners*
 - *Update website for a new landing page and directory of hotels and venues*
- d. *Hotel Image and Video asset production*
 - *Lead a digital asset production campaign to produce content of Snohomish County hotels that can be used across platforms*

2025 SNOHOMISH COUNTY TOURISM PROMOTION AREA BUSINESS PLAN

Financial Overview

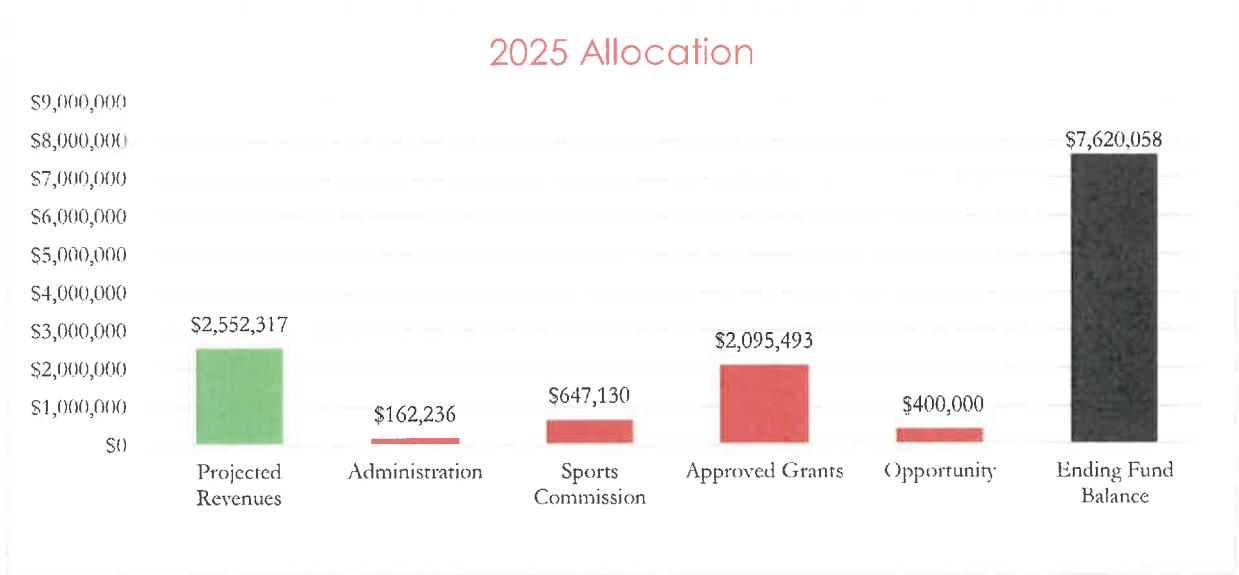


2025 Pre-Approved Grant Project

TPA-25-01	2025 Snohomish Women's Run - \$10,000
TPA-25-02	2025 Spartan Race - \$125,000
TPA-25-03	2025 BLAST Rocket League - \$400,000

2025 To-Date Awarded Projects = \$535,000.00

2025 SNOHOMISH COUNTY TOURISM PROMOTION AREA BUSINESS PLAN



This 2025 Tourism Promotional Area Business Plan has been endorsed by the TPA Advisory Board and approved for Council review.

Chair: 

Vice Chair: *Jennifer Caveny*

Secretary: *Janet Pope*