

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 21-166

AMENDING THE 2019 ANNUAL ACTION PLAN TO ADD SUPPLEMENTAL  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE CORONAVIRUS  
PANDEMIC

WHEREAS, Snohomish County is the representative member of the Snohomish County Urban County Consortium (Consortium) for purposes of application, receipt, and administration of federal grant funds under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG) Program; and

WHEREAS, pursuant to Council Motion 19-093, the 2019 Annual Action Plan was approved on May 1, 2019;

WHEREAS, on March 27, 2020, the Coronavirus Aid, Relief and Economic Security Act (CARES Act) (Public Law 116-136) was signed by President Trump to respond to the effects of the Coronavirus pandemic and made available \$5 billion in supplemental CDBG-CV funds to prevent, prepare for, and respond to the Coronavirus; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD), allocated \$1,830,114 to the Consortium in the first phase of CDBG supplemental funding (CDBG-CV1); and

WHEREAS, in a HUD Memorandum dated March 31, 2020, HUD waived requirements to update the Consolidated Plan's housing and homeless needs assessment, housing market analysis, and strategic plan for substantial amendments, to the extent the action plan is limited to a specific program year to permit grantees to prepare substantial amendments to their most recent annual action plan; and

WHEREAS, in order to apply for these funds a substantial amendment to the 2019 Annual Action Plan is needed to add CDBG-CV1 funds, project descriptions, and allocation amounts for each project; and

WHEREAS, the County has complied with the notification requirements regarding this substantial amendment to the Consortium's Housing and Community Development Policy Advisory Board; and

WHEREAS, the County has complied with the Consortium's citizen participation requirements regarding this substantial amendment; and

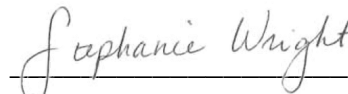
WHEREAS, the proposed amendment, if approved, would help prevent, prepare for, and respond to the coronavirus among individuals and families experiencing homelessness or housing instability and to support local microenterprises businesses; and

WHEREAS, substantial amendments to Annual Action Plans must be approved by the Snohomish County Council;

NOW, THEREFORE, ON MOTION, the 2019 Annual Action Plan is hereby amended to allocate \$1,830,114 in supplemental CDBG-CV1 funds for projects to prevent, prepare for, and respond to the Coronavirus pandemic, as more fully described in Attachments A, B, C, D, E, F and G.

PASSED this 19<sup>th</sup> day of May, 2021.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington



\_\_\_\_\_  
Council Chair

ATTEST:



\_\_\_\_\_  
Asst. Clerk of the Council

Attachment A  
 Motion 21-166  
 2019 Action Plan AP-35 Project Description  
 Snohomish County Legal Services - Legal Assistance in Response to COVID-19 Pandemic

<b>Project Sponsoring Agency</b>	Snohomish County Legal Services
<b>Project Title</b>	Legal Assistance in Response to COVID-19 Pandemic
<b>Program Year</b>	2021
<b>Grantee/PJ Project ID # (Contract #)</b>	
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	In response to the pandemic, the project will provide comprehensive legal services with focused efforts to help clients obtain and maintain stable housing, protect and enforce tenants' rights, eviction prevention and defense, and other housing issues such as security deposit and damages disputes, and family and individual safety. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.
<b>2019 CDBG-CV1 award</b>	\$200,000
<b>Con Plan Goal Supported</b>	CDBG Public Services – Non-Homeless Special Needs
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Decent Housing
<b>HUD Outcome</b>	Availability
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide a portion of the staffing, supply, and operating costs of the program.
<b>Target Date for Completion</b>	June 1, 2021 - May 31, 2023
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	250 low- and moderate-income individuals served annually
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Administrative Office located at 2722 Colby Ave, Suite 308, Everett, WA. County-wide, outside the cities of Everett and Marysville.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	250 (500 total households over 2 years)

Attachment B  
 Motion 21-166  
 2019 Action Plan AP-35 Project Description  
 YWCA of Seattle-King County-Snohomish County - Landlord Engagement Program

<b>Project Sponsoring Agency</b>	YWCA of Seattle-King County-Snohomish County
<b>Project Title</b>	Landlord Engagement Program
<b>Program Year</b>	2021
<b>Grantee/PJ Project ID # (Contract #)</b>	
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	The project will provide landlord outreach and engagement to support successful placement and retention of hard-to-place individuals and households experiencing homelessness or are in private landlord housing. The project will work directly with eligible households with housing match and placement.
<b>2019 CDBG-CV1 award</b>	\$80,163
<b>Con Plan Goal Supported</b>	CDBG Public Services – Homeless
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Suitable Living Environment
<b>HUD Outcome</b>	Availability/Accessibility
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide services (staffing) and related operating costs of the program.
<b>Target Date for Completion</b>	September 30, 2022
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	Approximately 106 homeless households and their dependent children (246 persons in total).
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Agency Office: 3301 Broadway Ave, Suite A, Everett, WA 98201. County-wide, outside the cities of Everett and Marysville.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	246 persons

Attachment C  
 Motion 21-166  
 2019 Action Plan AP-35 Project Description  
 Volunteers of America - Prevention Response Project

<b>Project Sponsoring Agency</b>	Volunteers of America
<b>Project Title</b>	Prevention Response Project
<b>Program Year</b>	2021
<b>Grantee/PJ Project ID # (Contract #)</b>	Leave Blank
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	In response to the pandemic, the project will add staff capacity to COVID 19 prevention response efforts, other federal funding will provide the rental assistance. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.
<b>2019 CDBG-CV1 award</b>	\$509,778
<b>Con Plan Goal Supported</b>	CDBG Public Services – Non-Homeless Special Needs
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Decent Housing
<b>HUD Outcome</b>	Availability
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide a portion of the staffing, supply, and operating costs of the program.
<b>Target Date for Completion</b>	11/30/23
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	3000 low- and moderate-income individuals served (6/1/21-11/30/23)
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Administrative Office located at 2802 Broadway, Everett, WA. County-wide, outside the cities of Everett and Marysville.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	3000 persons (1200 total households)

Attachment D  
 Motion 21-166  
 2019 Action Plan AP-35 Project Description  
 Volunteers of America – Eviction Court Response Project

<b>Project Sponsoring Agency</b>	Volunteers of America
<b>Project Title</b>	Eviction Court Response Project
<b>Program Year</b>	2021
<b>Grantee/PJ Project ID # (Contract #)</b>	
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	In response to the pandemic this will expand capacity to support Eviction Court Response and reduce the number of households becoming homeless. The goal of the Eviction Resolution Program is to facilitate the negotiation of rental arrears to prevent unlawful detainer filings/evictions and ultimately homelessness. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.
<b>2019 CDBG-CV1 award</b>	\$215,101
<b>Con Plan Goal Supported</b>	CDBG Public Services – Non-Homeless Special Needs
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Decent Housing
<b>HUD Outcome</b>	Availability
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide a portion of the staffing, supply, and operating costs of the program.
<b>Target Date for Completion</b>	September 30, 2022
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	2,500 low- and moderate-income individuals served
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Administrative Office located at 2802 Broadway, Everett, WA. County-wide, outside the cities of Everett and Marysville.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	2,500 persons (1,000 total households)

Attachment E  
 Motion 21-166  
 2019 Action Plan AP-35 Project Description  
 Volunteers of America - Renter Certification Program

<b>Project Sponsoring Agency</b>	Volunteers of America
<b>Project Title</b>	Renter Certification Program
<b>Program Year</b>	2021
<b>Grantee/PJ Project ID # (Contract #)</b>	
<b>Project Description (Brief summary nature of project and overall goal/outcome of project).</b>	In response to the pandemic this program will provide education on Landlord Tenant Law, fair housing, communication skills, and financial counseling to successfully obtain and maintain affordable housing; partnering with crisis housing programs to provide education and supports the case managers with negotiating move-in plans, creating rental resumes, and when necessary offer mediation to resolve any conflict that arise once placed. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.
<b>2019 CDBG-CV1 award</b>	\$93,026
<b>Con Plan Goal Supported</b>	CDBG Public Services – Non-Homeless Special Needs
<b>Priority Need Addressed</b>	Public Services
<b>HUD Objective</b>	Decent Housing
<b>HUD Outcome</b>	Availability
<b>Planned Activities (Brief summary of eligible activities to be funded as part of project)</b>	It is anticipated that CDBG funds will be used to provide a portion of the staffing, supply, and operating costs of the program.
<b>Target Date for Completion</b>	September 30, 2022
<b>Estimate the number and type of families that will benefit from the project (including income targeting or presumed benefit category)</b>	1250 low- and moderate-income individuals served
<b>Location Description (if applicable, include addresses where activities will be undertaken)</b>	Administrative Office located at 2802 Broadway, Everett, WA. County-wide, outside the cities of Everett and Marysville.
<b>Goal Outcome Indicator - # of Persons to Be Assisted (Public service activities other than LMI Housing Benefit)</b>	1250 (500 total households)

Attachment F  
Motion 21-166  
2019 Action Plan AP-35 Project Description  
Workforce Snohomish- Snohomish County Small Business Relief, Recovery, and Resiliency  
Program

**Project Sponsoring Agency**

Workforce Snohomish

**Project Title**

Snohomish County Small Business Relief, Recovery, and Resiliency Program

**Program Year**

2021

**Grantee/PJ Project ID # (Contract #)**

**Project Description**

Provide small business relief, recovery, and resiliency grants of up to \$25,000, to small businesses (microenterprises of five or fewer employees, including the owner(s)) that are critical to supporting the community's broad-based recovery from the impacts of the Coronavirus Pandemic, consistent with the priority considerations listed in Planned Activities below.

**2019 CDBG-CV1 Award**

\$366,024

**Con Plan Goal Supported**

Small Business Relief, Recovery & Resiliency Grant Program

**Priority Need Addressed**

Community and Economic Development

**HUD Objective**

Economic Opportunity

**HUD Outcome**

Sustainability

**Planned Activities (Brief summary of eligible activities to be funded as part of project)**

Workforce Snohomish will utilize CDBG-CV1 funds for economic development grants for CDBG-eligible microenterprises of five or fewer employees, including the owner(s) that successfully submitted applications through the Workforce Snohomish - Small Business Relief, Recovery, and Resiliency Grant Program, with the following priority considerations:



1. Geographic diversity consistent with the five Snohomish County Council Districts;
2. Ethnic diversity consistent with the diversity of eligible applications; and
3. Allocate funds to council district applications based on percentage of total funds requested within districts and apply to the amount of CDBG-CV1 funds available. If funds are remaining in any district allocation, then reportion to remaining applications not funded.

**Target Date for Completion**

June 30, 2024

**Estimate the number of businesses that will benefit from the proposed activities:**

15 Businesses assisted

**Location Description (if applicable, include the address where activities will be undertaken)**

Snohomish County outside the Cities of Everett and Marysville, and the King County area of Bothell. Administrative offices located at: 808 134th St SW Ste 105, Everett, WA 98204. 425-921-3423.

**Goal Outcome Indicator**

15 Businesses Assisted

Attachment G  
Motion 21-166  
2019 Action Plan AP-35 Project Description  
Snohomish County - CDBG Planning & Administration

**Project Sponsoring Agency**

N/A

**Project Title**

CDBG Planning & Administration

**Program Year**

2021

**Grantee/PJ Project ID # (Contract #)**

**Project Description**

Funds will be used by Snohomish County to provide general management, oversight, and coordination of the CDBG-CV1 grant program.

**2021 CDBG Award**

\$366,022

**Con Plan Goal Supported**

Grant Planning and Administration

**Priority Need Addressed**

Grant Planning and Administration

**HUD Objective**

N/A

**HUD Outcome**

N/A

**Planned Activities (Brief summary of eligible activities to be funded as part of project)**

Eligible costs include: project selection process, contract development and management, monitoring, reporting and other compliance activities, engaging in citizen participation and consultation process, evaluating program performance, fulfilling program audit obligations, development of consolidated plan and annual action plan and other consolidated planning and reporting requirements, fair housing, and other eligible planning and administration activities. The cost of planning and administration activities falls within the allowed rate of 20% of 2021 CDBG-CV1 allocation.

**Target Date for Completion**

June 30, 2024

**Estimate the number and type of families that will benefit from the project**

N/A

**Location Description**

3000 Rockefeller Ave, Everett, WA 98201

**Goal Outcome Indicator**

N/A