



**Snohomish County**

**Facilities and Fleet Management**

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## Memorandum

### RE: PW-23-018 3<sup>rd</sup> Floor Demo & Abatement Apprentice Utilization

24 September 2025

American Dickson Joint Venture, LLC was unable to meet the necessary apprentice utilization for bid number PW-23-018 for the demolition and abatement of the third floor of Administration West Building for the Elections Balloting Facility.

Section 43 of the General Conditions for the project, included with the Instructions to the Bidders included by reference via item 1(B) of the Agreement, requires the apprenticeship utilization participation for this project is fifteen percent (15%) of total project labor hours.

Section 43 subsection F.2 of the General Conditions allows for a modification of the requirement. American Dickson did not request a modification during the course of the project.

The initial plan for apprentice utilization included assigning American Dickson employee who were apprentices enrolled in an approved training program by the Washington State Apprenticeship and Training Council. However, a large number of the employees from American Dickson were unable to pass the County's background screening checks to allow them to work on campus after normal business hours. Apprentices were included among the employees unable to pass the background check.

American Dickson continued to look for additional apprentices capable of passing the County's security requirements but were unable to do so before the completion of the project.

Apprentice Utilization forms were provided, with each monthly payment application, per the agreement. However, only two accepted payment applications were received during the 14 weeks of work. The first payment application was received on September 15<sup>th</sup> and covered the work performed during August of 2023, approximately 35% of the scope. Apprentice utilization was lower than the final goal by percentage. This is not unusual for this type of project because start-up abatement work is typically preformed by experienced workers to ensure the area is properly quarantined. The second payment application covered the work performed during September of 2023. The scope of work was over 85% complete and obtaining the utilization goal would not be possible by the time the September Apprentice Utilization form was received on October 25<sup>th</sup>.

County staff members were unable to persuade the contractor to complete a waiver for the under utilization of apprentices on the project due to the short duration of the project. The lack of available registered apprentices within the abatement trade to pass the County's background check was not identified until after the project had been completed.

Prepared by:

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