



Snohomish County  
Human Services

**SNOHOMISH COUNTY  
EARLY HEAD START ADVISORY Committee**

**Zoom Virtual Meeting**

<https://us02web.zoom.us/j/85837640062?pwd=MVQ2aFhDWEdjSXpjeVJtQ2FqMFdIQT09>

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**August 19, 2024**

2:00 - 3:30 pm

**Approval of Minutes**

- Approval of July 2024 meeting minutes

**Changes to the EHS Advisory Committee**

- Motion 24-289
- Shared Governance Procedures and diagram (attached)
- Draft Advisory Committee By-laws (attached)
  - Requires approval by voting members
- Impasse/Dispute Resolution Procedure revised (attached)
  - Requires Advisory Committee vote for recommendation for approval/disapproval to/by the County Council (Governing Body)
- EHS Monthly Program Reports to County Council

**Self-Assessment**

- Includes Family Outcomes Survey, Staff Strengths and Needs Assessment, and Community Needs Assessment
  - Policy Council recommendation for approval/disapproval
  - Requires Advisory Committee vote for recommendation for approval/disapproval to/by the County Council (Governing Body)

**Strategic Plan**

- The EHS Strategic Plan for next 5-year grant (2025 – 2029)
  - Policy Council recommendation for approval/disapproval
  - Requires Advisory Committee vote for recommendation for approval/disapproval to/by the County Council (Governing Body)

**Program Financials (attached)**

- Purchase Card – June 2024
- Purchase Card – July 2024
- June 2024 Financials
- July 2024 Financials
- Requires approval of receipt of financials
- Snohomish County 2023 Audit: *The Snohomish County 2022 Audit identified no concerns or findings related to the Snohomish County Early Head Start Program*  
<https://www.snohomishcountywa.gov/ArchiveCenter/ViewFile/Item/7079>

## Management Report

- Program Updates
  - Enrollment Update
    - Enrolled at 83
    - There are no vacancies over 30 days
    - There are 17 eligible children and pregnant persons on the waitlist
    - Program will continue to over-enroll in anticipation of eleven (11) children exiting the program in September
- Staffing updates
  - The vacant position for Early Learning Mental Health Specialist has recently been reposted.
- Program Information Data
  - See information below

## Monitoring Update

- Monitors will be conducting a final on-site review the week of August 26, 2024
- Staff has prepared documents to demonstrate monitor concerns have been addressed
- Monitors will issue a letter re: final decision within the next 3-6 months

## Five Year Grant Application - Baseline

- Requires that Policy Council and Advisory Committee recommend approval/disapproval by the County Council (Governing Body)
- Requires County Council approval
- Determine if Advisory Committee wants a brief virtual meeting or vote by email

## Announcements

## Adjournment

## PROGRAM INFORMATION REPORT DATA - YEAR TO DATE

### Program Enrollment and Attendance

Early Head Start program enrollment as of August 12, 2024:

- Total Cumulative Enrollment: 125
- Total Current Enrollment: 82
- Under 100% FPL: 32
- Public Assistance: 44
- Foster Care: 9
- Homeless Families: 19
- % of Over-Income Families (100-130% FPL): 10
- % of Over-Income Families (> 130% FPL): 6
- % of Children with an IFSP: 23%
- Current Waiting List: 16
- % of Completed Home Visits: 74%
- Vacancies over 30 Days: 0

### Demographics and Health Data

- Pregnant People: 16
- Children Under 1 Year: 34
- Children 1 – 2 Years: 38

- Children 2 – 3 Years: 37
- Families with home language other than English: 62
- Race and Ethnicity:
 

	<u>Hispanic/Latino</u>	<u>Non-Hispanic</u>
American Indian/Alaska Native	<u>0</u>	<u>0</u>
Asian	<u>0</u>	<u>2</u>
Black or African American	<u>1</u>	<u>11</u>
Native Hawaiian/Pacific Islander	<u>0</u>	<u>0</u>
Bi-Racial/Multi-Racial	<u>4</u>	<u>3</u>
White	<u>4</u>	<u>27- S</u>
Unspecified	<u>31</u>	<u>1</u>
Other:	<u>35</u>	<u>3</u>
- Children with a medical home: 100%
- Children with a dental home: 99%
- Well-Child Exams Completed: 94%
- Dental Screenings: 81%
- Immunizations Up to Date: 92%