



Planning and Community Development

Ryan Hembree

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-0866

Motion: 25-162

Type:

☒ Contract

☐ Board Appt.

☐ Code Amendment

☐ Budget Action

☐ Other

Requested Handling:

☒ Normal

☐ Expedite

☐ Urgent

Fund Source:

☐ General Fund

☒ Other

☐ N/A

Executive Rec:

☒ Approve

☐ Do Not Approve

☐ N/A

Approved as to

Form:

☒ Yes

☐ No

☐ N/A

Subject:

Hire RS&H, Inc. for on-call airfield engineering services at Snohomish County Airport.

Scope:

Authorizing the Snohomish County Executive to execute a contract for RFQ 24-011BC on-call airfield engineering with RS&H, Inc. at the Snohomish County Airport.

Duration:

12-31-2028

Fiscal Impact:

☐ Current Year

☒ Multi-Year

☐ N/A

Expenditures	2025	2026-2027	Total
410-521680-4101	\$1,000,000	\$2,000,000	\$3,000,000
Total	\$1,000,000	\$2,000,000	\$3,000,000

Revenue	2025	2026-2027	Total
410.621680.0800	\$1,000,000	\$2,000,000	\$3,000,000
Total	\$1,000,000	\$2,000,000	\$3,000,000

Authority Granted:

Authorize the Snohomish County Executive to sign the agreement with RS&H, Inc.

Background:

Snohomish County Airport (Paine Field) has need of professional assistance with various aeronautical engineering design, environmental, and full-service construction contract administration tasks on an on-call basis. RS&H, Inc. has been selected on the basis of their qualifications to perform these on-call airfield engineering services as identified in Schedule A of RFQ 24-011BC. RS&H, Inc. is a nationally-recognized airfield engineering, architectural, planning and environmental services firm, with over 300 staff specializing in aviation-related services, and projects completed at over 200 airports in the past 5 years. This contract will be administered over four years, with the ability to extend for additional time at the option of the County. The required funds will be provided from the Airport fund and supplemented with grant funding when available. The total expenditure shall not exceed \$3,000,000.

Request: To consider Motion 25-162.