

# Substitute Motion approved at hearing 11/05/25

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

MOTION NO. 25-462

RELATED TO THE 2025-2026 MID-BIENNIAL REVIEW;  
APPROVING AN INCREASE IN THE NUMBER OF EMPLOYEES AUTHORIZED IN  
THE 2025-26 BIENNIAL BUDGET

WHEREAS, by Motion No. 07-691 passed on November 19, 2007, the Snohomish County Council adopted a Personnel Cost Policy and rescinded the Personnel Cost Policy adopted by Motion No. 06-532 on November 20, 2006; and

WHEREAS, the Personnel Cost Policy adopted by Motion No. 07-691 authorizes the County Council, acting by motion, to increase the maximum number of FTEs for a specific division, department, or fund, upon finding that (a) the increase is in the best interests of the County, and (b) necessary funds have been appropriated; and

WHEREAS, Section 8 of Amended Ordinance 24-083 allows for an increase of up to an aggregate of an additional 60 FTEs (10 FTE's in the General Fund and 50 FTE's in all other funds) for the 2025-26 biennium; and

WHEREAS, the County Council finds that an increase of 18.0 FTEs total: 15.0 FTEs in Human Services Fund 124, 1.0 FTE in the Prosecuting Attorney's Grant Control Fund 130, and 2.0 FTE in Information Services Fund 505 is in the best interest of the County and sufficient funding will be appropriated in the 2025-26 budget via the Mid-biennium Budget Modification Ordinance; and

WHEREAS, by motion passed on the date indicated, the County Council has already increased the maximum number of FTEs for which funds are appropriated in the 2025-26 budget, in each case for the indicated County department by the indicated number:

Motion No.	Passed	Department	Fund	Additional FTEs
<b>General Fund</b>				
25-316	07/23/2025	Executive	002	1.0
			<b>002 Total</b>	<b>1.0</b>
<b>Non-General Fund</b>				
25-335	07/23/2025	Information Services	505	1.0
			<b>NonGF Total</b>	<b>1.0</b>

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WHEREAS, this budget change will allow the addition of 18.0 project FTEs as follows:

Dept	Position Name	Fund	End Date	2026 FTE
Human Services	HUMAN SERVICES SPECIALIST II New Project Position	124	2026-12-31	1.0
Human Services	HUMAN SERVICES SPECIALIST II New Project Position	124	2026-12-31	1.0
Human Services	COMMUNITY SERVICES COUNSELOR Extend Project Position HSV9548P	124	2026-12-31	1.0
Human Services	COMMUNITY SERVICES COUNSELOR Extend Project Position HSV9549P	124	2026-12-31	1.0
Human Services	COMMUNITY SERVICES COUNSELOR Extend Project Position HSV9551P	124	2026-12-31	1.0
Human Services	DATA AND PROGRAM ANALYST – HMIS New Project Position	124	2026-12-31	1.0
Human Services	ENERGY & WEATHER ASSISTANT I New Project Position	124	2026-12-31	1.0
Human Services	ENERGY & WEATHER ASSISTANT I New Project Position	124	2026-12-31	1.0
Human Services	ENERGY & WEATHER ASSISTANT I New Project Position	124	2026-12-31	1.0
Human Services	CASA PROGRAM SR (Financial Comp. Officer) Extend Project Position HSV3611P	124	2026-12-31	1.0
Human Services	CASA PROGRAM SR (Financial Comp. Officer) Extend Project Position HSV9593P	124	2026-12-31	1.0
Human Services	CASA PROGRAM COORDINATOR Extend Project Position HSV3612P	124	2026-12-31	1.0
Human Services	HUMAN SERVICES SPECIALIST II New Project Position	124	2026-12-31	1.0
Human Services	HUMAN SERVICES SPECIALIST II New Project Position	124	2026-12-31	1.0
Human Services	CASE MANAGER New Project Position	124	2026-12-31	1.0
Prosecuting Attorney	DEPUTY PROSECUTING ATTORNEY Extend Project Position PRA9837P	130	2027-12-31	1.0
Information Services	NETWORK ENGINEER 5 Extend Project Position INF9790P	505	2026-12-31	1.0
Information Services	BUSINESS APPLICATIONS SUPPORT 4 – DIS New Project position	505	2027-03-31	1.0
			<b>TOTAL NON-GF FTEs</b>	<b>18.0</b>

WHEREAS, a Mid-biennium Budget Modification Ordinance has been submitted to appropriate sufficient funding to support the addition of these 18.0 project FTEs; and

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WHEREAS, this request to increase the number of FTEs in Human Services Fund 124, the Prosecuting Attorney's Grant Fund 130, and Information Services Fund 505 is consistent with Motion No. 07-691;

NOW, THEREFORE, ON MOTION, the Snohomish County Council takes the following actions pursuant to Motion No. 07-691 and Section 8 of Amended Ordinance 24-083:

1. The County Council finds that (a) the corresponding increase in the maximum number of FTEs provided in this motion is in the best interests of the County, and (b) sufficient funding will be appropriated in the 2025-26 budget via the Mid-biennium Budget Modification Ordinance.

2. The County Council increases the maximum number of FTEs included in the Human Services Department by 15.0 FTEs, the Prosecuting Attorney's Office by 1.0 FTE, and the Information Services Department by 2.0 FTEs as detailed previously.

PASSED this \_\_\_ day of \_\_\_\_\_, 2025.

SNOHOMISH COUNTY COUNCIL  
Snohomish County, Washington

\_\_\_\_\_  
Council Chair

ATTEST:

\_\_\_\_\_  
Clerk of the Council