

CONSULTANT: Graymar Environmental Services, inc.
CONTACT PERSON: Michael S. Gray
ADDRESS: 601 S. Pioneer Way, Suite F 218
Moses Lake, WA 98837
FEDERAL TAX ID NUMBER/U.B.I. NUMBER: 82-2778003 / 604 160 176
TELEPHONE NUMBER: 509-770-4456
COUNTY DEPT: Public Works
DEPT. CONTACT PERSON: Thomas Moff
TELEPHONE NUMBER: 425-388-7118
PROJECT: Public Works Spill Response
AMOUNT: \$150,000.00
FUND SOURCE: Road Fund
CONTRACT DURATION: Execution through December 31, 2026,
unless extended or renewed pursuant to
Section 2 hereof

AGREEMENT CC02-24
FOR PROFESSIONAL SERVICES

THIS AGREEMENT (the “Agreement”) is made by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”) and Graymar Environmental Services, Inc., a Washington corporation (the “Contractor”). In consideration of the mutual benefits and covenants contained herein, the parties agree as follows:

1. Purpose of Agreement; Scope of Services. The purpose of this Agreement is Spill Response Services for the Public Works department. The scope of services is as defined in Exhibit A attached hereto and by this reference made a part hereof. This Agreement is the product of County RFP No. 23-057SB, Spill Response, Public Works Managed and Operated Facilities.

The services shall be performed in accordance with the requirements of this Agreement and with generally accepted practices prevailing in the western Washington region in the occupation or industry in which the Contractor practices or operates at the time the services are performed. The Contractor shall perform the work in a timely manner and in accordance with the terms of this Agreement. Any materials or equipment used by the Contractor in connection with performing the services shall be of good quality. The Contractor represents that it is fully qualified to perform the services to be performed under this Agreement in a competent and professional manner.

The Contractor will prepare and present status reports and other information regarding performance of the Agreement as the County may request.

2. Term of Agreement; Time of Performance. This Agreement shall be effective upon mutual Execution (the “Effective Date”) and shall terminate on December 31, 2026, PROVIDED, HOWEVER, that the term of this Agreement may be extended or renewed for up to two (2) additional one (1) year terms, at the sole discretion of the County, by written notice from the County to the Contractor. The Contractor shall commence work upon the Effective Date and shall complete the work required by this Agreement no later than December 31, 2026, PROVIDED, HOWEVER, that the County’s obligations after December 31, 2023, are contingent upon local legislative appropriation of necessary funds for this specific purpose in accordance with the County Charter and applicable law.

3. Compensation.

a. Services. The County will pay the Contractor for services as and when set forth in Exhibit B, which is attached hereto and by this reference made a part of this Agreement.

b. Overhead and Expenses. The Contractor’s compensation for services includes overhead but does not include specific reimbursable expenses, which will be allowed only as and to the extent set forth in Exhibit C attached hereto and by this reference made a part of this Agreement.

c. Invoices. The Contractor shall submit one properly executed invoice to the County for each response. Each invoice shall include an itemization of the dates on which services were provided, including the number of hours and a brief description of the work performed on each such date. Each invoice shall also include an itemization of any reimbursable expenses incurred by the Contractor during the time period covered by the invoice, together with reasonable documentation substantiating such expenses, all in accordance with this Section 3 and Schedule C. Subject to Section 8 of this Agreement, the County will pay such invoices within thirty (30) calendar days of receipt.

To ensure timely payment ALL INVOICES SHALL BE SENT TO:
PWInvoices@snoco.org

d. Payment. The County’s preferred method of payment under this contract is electronic using the County’s “e-Payable” system with Bank of America. The Contractor is highly encouraged to take advantage of the electronic payment method.

In order to utilize the electronic payment method, the Contractor shall email SnocoEpayables@snoco.org and indicate it was awarded a contract with Snohomish County and will be receiving payment through the County’s e-Payable process. The Contractor needs to provide contact information (name, phone number and email address). The Contractor will be contacted by a person in the Finance Accounts Payable group and assisted with the enrollment process. This should be done as soon as feasible after County award of a contract or purchase order, but not exceeding ten (10) business days.

Department approved invoices received in Finance will be processed for payment within seven calendar days for e-Payable contractors. Invoices are processed for payment by Finance two times a week for contractors who have selected the e-Payable payment option.

In the alternative, if the Contractor does not enroll in the electronic (“e-Payable”) payment method described above, contract payments will be processed by Finance with the issuance of paper checks or, if available, an alternative electronic method. Alternative payment methods, other than e-Payables, will be processed not more than 30 days from receipt of department approved invoices to Finance.

THE COUNTY MAY MAKE PAYMENTS FOR PURCHASES UNDER THIS CONTRACT USING THE COUNTY’S VISA PURCHASING CARD (PCARD).

Upon acceptance of payment, the Contractor waives any claims for the goods or services covered by the Invoice. No advance payment shall be made for the goods or services furnished by Contractor pursuant to this Contract.

e. Payment Method. In addition to Payment section above, the County may make payments for purchases under this contract using the County’s VISA purchasing card (PCARD).

Are you willing to accept PCARD payments without any fees or surcharges?

Yes No

f. Contract Maximum. Total charges under this Agreement, all fees and expenses included, shall not exceed \$150,000.00 for the initial term of this Agreement (excluding extensions or renewals, if any).

4. Independent Contractor. The Contractor agrees that Contractor will perform the services under this Agreement as an independent contractor and not as an agent, employee, or servant of the County. This Agreement neither constitutes nor creates an employer-employee relationship. The parties agree that the Contractor is not entitled to any benefits or rights enjoyed by employees of the County. The Contractor specifically has the right to direct and control Contractor’s own activities in providing the agreed services in accordance with the specifications set out in this Agreement. The County shall only have the right to ensure performance. Nothing in this Agreement shall be construed to render the parties partners or joint venturers.

The Contractor shall furnish, employ and have exclusive control of all persons to be engaged in performing the Contractor’s obligations under this Agreement (the “Contractor personnel”), and shall prescribe and control the means and methods of performing such obligations by providing adequate and proper supervision. Such Contractor personnel shall for all purposes be solely the employees or agents of the Contractor and shall not be deemed to be employees or agents of the County for any purposes whatsoever. With respect to Contractor personnel, the Contractor shall be solely responsible for compliance with all rules, laws and regulations relating to employment of labor, hours of labor, working conditions, payment of wages and payment of taxes, including applicable contributions from Contractor personnel when required by law.

Because it is an independent contractor, the Contractor shall be responsible for all obligations relating to federal income tax, self-employment or FICA taxes and contributions, and all other so-called employer taxes and contributions including, but not limited to, industrial insurance (workers' compensation). The Contractor agrees to indemnify, defend and hold the County harmless from any and all claims, valid or otherwise, made to the County because of these obligations.

The Contractor assumes full responsibility for the payment of all payroll taxes, use, sales, income, or other form of taxes, fees, licenses, excises or payments required by any city, county, federal or state legislation which are now or may during the term of the Agreement be enacted as to all persons employed by the Contractor and as to all duties, activities and requirements by the Contractor in performance of the work under this Agreement. The Contractor shall assume exclusive liability therefor, and shall meet all requirements thereunder pursuant to any rules or regulations that are now or may be promulgated in connection therewith.

5. Ownership. Any and all data, reports, analyses, documents, photographs, pamphlets, plans, specifications, surveys, films or any other materials created, prepared, produced, constructed, assembled, made, performed or otherwise produced by the Contractor or the Contractor's subcontractors or consultants for delivery to the County under this Agreement shall be the sole and absolute property of the County. Such property shall constitute "work made for hire" as defined by the U.S. Copyright Act of 1976, 17 U.S.C. § 101, and the ownership of the copyright and any other intellectual property rights in such property shall vest in the County at the time of its creation. Ownership of the intellectual property includes the right to copyright, patent, and register, and the ability to transfer these rights. Material which the Contractor uses to perform this Agreement but is not created, prepared, constructed, assembled, made, performed or otherwise produced for or paid for by the County is owned by the Contractor and is not "work made for hire" within the terms of this Agreement.

6. Changes. No changes or additions shall be made in this Agreement except as agreed to by both parties, reduced to writing and executed with the same formalities as are required for the execution of this Agreement.

7. County Contact Person. The assigned contact person (or project manager) for the County for this Agreement shall be:

Name: Thomas Moff
Title: Operations Manager
Department: Public Works
Telephone: (425) 388-7118
Email: Thomas.moff@snoco.org

8. County Review and Approval. When the Contractor has completed any discrete portion of the services, the Contractor shall verify that the work is free from errors and defects and otherwise conforms to the requirements of this Agreement. The Contractor shall then notify the County that said work is complete. The County shall promptly review and inspect the work to determine whether the work is acceptable. If the County determines the work conforms to the requirements of this Agreement, the County shall notify the Contractor that the County accepts

the work. If the County determines the work contains errors, omissions, or otherwise fails to conform to the requirements of this Agreement, the County shall reject the work by providing the Contractor with written notice describing the problems with the work and describing the necessary corrections or modifications to same. In such event, the Contractor shall promptly remedy the problem or problems and re-submit the work to the County. The Contractor shall receive no additional compensation for time spent correcting errors. Payment for the work will not be made until the work is accepted by the County. The Contractor shall be responsible for the accuracy of work even after the County accepts the work.

If the Contractor fails or refuses to correct the Contractor's work when so directed by the County, the County may withhold from any payment otherwise due to the Contractor an amount that the County in good faith believes is equal to the cost the County would incur in correcting the errors, in re-procuring the work from an alternate source, and in remedying any damage caused by the Contractor's conduct.

9. Subcontracting and Assignment. The Contractor shall not subcontract, assign, or delegate any of the rights, duties or obligations covered by this Agreement without prior express written consent of the County. Any attempt by the Contractor to subcontract, assign, or delegate any portion of the Contractor's obligations under this Agreement to another party in violation of the preceding sentence shall be null and void and shall constitute a material breach of this Agreement.

10. Records and Access; Audit; Ineligible Expenditures. The Contractor shall maintain adequate records to support billings. Said records shall be maintained for a period of seven (7) years after completion of this Agreement by the Contractor. The County or any of its duly authorized representatives shall have access at reasonable times to any books, documents, papers and records of the Contractor which are directly related to this Agreement for the purposes of making audit examinations, obtaining excerpts, transcripts or copies, and ensuring compliance by the County with applicable laws. Expenditures under this Agreement, which are determined by audit to be ineligible for reimbursement and for which payment has been made to the Contractor, shall be refunded to the County by the Contractor.

11. Indemnification.

To the maximum extent permitted by law and except to the extent caused by the sole negligence of the County and, if any funds for this Agreement are provided by the State, the State, the Contractor shall indemnify and hold harmless the County and the State, their officers, officials, agents and employees, from and against any and all suits, claims, actions, losses, costs, penalties and damages of whatsoever kind or nature arising out of, in connection with, or incidental to the services and/or deliverables provided by or on behalf of the Contractor. In addition, the Contractor shall assume the defense of the County and, if applicable, the State and their officers and employees in all legal or claim proceedings arising out of, in connection with, or incidental to such services and/or deliverables and shall pay all defense expenses, including reasonable attorneys' fees, expert fees and costs incurred by the County and, if applicable, the State, on account of such litigation or claims.

The above indemnification obligations shall include, but are not limited to, all claims against the County and, if applicable, the State by an employee or former employee of the Contractor or its subcontractors, and the Contractor, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects only the County and, if applicable, the State, under any industrial insurance act, including Title 51 RCW, other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim.

In the event that the County or, if applicable, the State incurs any judgment, award and/or cost including attorneys' fees arising from the provisions of this section, or to enforce the provisions of this section, any such judgment, award, fees, expenses and costs shall be recoverable from the Contractor.

In addition to injuries to persons and damage to property, the term "claims," for purposes of this provision, shall include, but not be limited to, assertions that the use or transfer of any software, book, document, report, film, tape, or sound reproduction or material of any kind, delivered hereunder, constitutes an infringement of any copyright, patent, trademark, trade name, and/or otherwise results in an unfair trade practice.

The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Agreement.

Nothing contained within this provision shall affect or alter the application of any other provision contained within this Agreement.

12. Insurance Requirements. The Contractor shall procure by the time of execution of this Agreement, and maintain for the duration of this Agreement, (i) insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the services hereunder by the Contractor, its agents, representatives, or employees, and (ii) a current certificate of insurance and additional insured endorsement when applicable.

a. General. Each insurance policy shall be written on an "occurrence" form, except that Professional Liability, Errors and Omissions coverage, if applicable, may be written on a claims made basis. If coverage is approved and purchased on a "claims made" basis, the Contractor warrants continuation of coverage, either through policy renewals or the purchase of an extended discovery period, if such extended coverage is available, for not less than three (3) years from the date of completion of the work which is the subject of this Agreement.

By requiring the minimum insurance coverage set forth in this Section 12, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Contractor under this Agreement. The Contractor shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage.

b. No Limitation on Liability. The Contractor's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Contractor to the

coverage provided by such insurance, or otherwise limit the County's recourse to any remedy available at law or in equity.

c. Minimum Scope and Limits of Insurance. The Contractor shall maintain coverage at least as broad as, and with limits no less than:

(i) General Liability: \$5,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$5,000,000 aggregate limit. CG 00 01 current edition, including Products and Completed Operations;

(ii) Automobile Liability: \$2,000,000 combined single limit per accident for bodily injury and property damage; Coverage shall be written on Insurance Services Office (ISO) form CA 00 01, or a substitute form, providing equivalent liability coverage, including In-Transit Pollution Liability CA 99 48/Mcs-90.;

(iii) Workers' Compensation: To meet applicable statutory requirements for workers' compensation coverage of the state or states of residency of the workers providing services under this Agreement;

(iv) Employers' Liability or "Stop Gap" coverage: \$1,000,000

A. (v) Environmental Pollution / Contractor's Pollution Liability - Pollution Liability policy form or other policy form acceptable to owner providing coverage for liability caused by pollution conditions arising out of the operations of Contractor. Coverage shall apply to bodily injury; property damage, including natural resources damages, loss of use of damaged property or of property that has not been physically injured; cleanup costs; and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. The policy limit shall be no less than \$5,000,000 per claim and \$5,000,000 general aggregate. All activities contemplated in the Contract shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the Project site to the final disposal location, including non-owned disposal sites. There shall be no exclusion for work in, on, or under water. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using Subcontractors, the policy must include work performed "by or on behalf" of the insured. Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance, primary or excess, available to Owner or any employee or agent of Owner. The policy coverage term shall be equal to the total period of construction and also provide 10 years of completed operations coverage after the project construction is complete. Owner is to be afforded Additional Insured status on the Contractor and Subcontractor's Pollution Liability policies.

If Contractor or their Subcontractors haul hazardous material, the policy must extend pollution coverage to the transportation of hazardous materials or pollutants by waste hauling vehicles. If Contractor is subject to the Motor Carrier Act of 1980, the Motor Carrier Act endorsement MCS-90 must be obtained and attached to the policy.

d. Other Insurance Provisions and Requirements. The insurance coverages required in this Agreement for all liability policies except workers' compensation and Professional Liability, if applicable, must contain, or must be endorsed to contain, the following provisions:

(i) The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor in connection with this Agreement. Such coverage shall be primary and non-contributory insurance as respects the County, its officers, officials, employees and agents. Additional Insured Endorsement shall be included with the certificate of insurance, "CG 2026 07/04" or its equivalent is required.

(ii) The Contractor's insurance coverage shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

(iii) Any deductibles or self-insured retentions must be declared to, and approved by, the County. The deductible and/or self-insured retention of the policies shall not limit or apply to the Contractor's liability to the County and shall be the sole responsibility of the Contractor.

(iv) Insurance coverage must be placed with insurers with a Best's Underwriting Guide rating of no less than A:VIII, or, if not rated in the Best's Underwriting Guide, with minimum surpluses the equivalent of Best's surplus size VIII. Professional Liability, Errors and Omissions insurance coverage, if applicable, may be placed with insurers with a Best's rating of B+:VII. Any exception must be approved by the County.

(v) If work will include water-based work, the following shall apply:

A. **Marine General Liability** covering bodily injury including wrongful death, third party property damage including loss of use thereof, premises/operations liability, products/completed operations, personal/advertising injury, contractual liability, stop gap or employer's liability (for monopolistic state projects), fire damage legal liability, action over indemnity, sudden and accidental pollution, amended exclusions for care, custody and control and watercraft liability to cover work related to this project. Coverage also to extend to cover stevedores legal liability, wharfinger's legal liability, terminal operator's liability and charterer's legal liability, when applicable. Coverage shall be on an occurrence basis and limits of liability shall not be less than \$5,000,000 per occurrence and in the aggregate. The General Aggregate limit is to apply separately to each project.

B. **Hull and Machinery Insurance**, with coverage equal to that provided by the American Institute Hull Clause (6117), including collision liability, with the Sistership clause unamended, with limits of liability equal to the full value of the vessel and with the navigational limitations adequate for Subcontractor to perform the

contracted work. When the Contractor engages in towing operations, said Insurance shall include Tower's Liability with the Sistership clause unamended.

C. **Protection and Indemnity Insurance** covering injuries to or death of masters, mates, crews of vessels and Maritime employees. Coverage is to include Voluntary Removal of Wreck and/or Debris Insurance. The limits of liability of such insurance shall be equal to the value of each Vessel covered or \$2,000,000, whichever is greater.

D. **Collision Liability Insurance**, whether contained in the Hull Policy, P&I Policy or elsewhere, in an amount equal to the value of each vessel covered or \$2,000,000, whichever is greater.

E. **Vessel Pollution Insurance** covering all owned or operated watercraft used in performing work and/or services related to this project. Such coverage shall be written on the Water Quality Insurance Syndicate policy form, or equivalent, and shall include bodily injury. Limits of liability shall be in accordance with OPA90, but not less than \$2,000,000 each occurrence. Vessel owner or operator shall also have Certificate of Financial Responsibility pursuant to OPA90, Coast Guard Regulations and State of California, as required.

F. **If applicable, Towers Liability** Insurance for any subcontractor with towing operations, whether contained in the Hull Policy, P&I Policy or elsewhere, in an amount equal to the value of each vessel covered or \$2,000,000, whichever is greater.

G. **For work on or adjacent to water**, the Contractor shall make the determination as to whether workers are to be covered under the Longshoremen's and Harbor Worker's Compensation Act administered by the U.S. Department of Labor, Jones Act, or the State Industrial Insurance coverage administered by the Washington State Department of Labor and Industries, or multiple coverages. Policy shall contain an Alternate Employers endorsement in favor of Owner. Such insurance shall provide statutory limits for compensation coverage and with minimum limits of \$1,000,000 for employers and maritime employer's liability.

Coverage shall not be suspended, voided, canceled, reduced in coverage or in limits until after forty-five (45) calendar days' prior written notice has been given to the County.

If at any time any of the foregoing policies fail to meet minimum requirements, the Contractor shall, upon notice to that effect from the County, promptly obtain a new policy, and shall submit the same to the County, with the appropriate certificates and endorsements, for approval.

e. Subcontractors. The Contractor shall include all subcontractors as insureds under its policies, or shall furnish separate certificates of insurance and policy endorsements for each subcontractor. **Insurance coverages provided by subcontractors instead of the**

Contractor as evidence of compliance with the insurance requirements of this Agreement shall be subject to all of the requirements stated herein.

13. County Non-discrimination. It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance, Chapter 2.460 SCC. These laws protect against specific forms of discrimination in employment, credit transactions, public accommodation, housing, county facilities and services, and county contracts.

The Contractor shall comply with the substantive requirements of Chapter 2.460 SCC, which are incorporated herein by this reference. Execution of this Agreement constitutes a certification by the Contractor of the Contractor's compliance with the requirements of Chapter 2.460 SCC. If the Contractor is found to have violated this provision, or to have furnished false or misleading information in an investigation or proceeding conducted pursuant to this Agreement or Chapter 2.460 SCC, this Agreement may be subject to a declaration of default and termination at the County's discretion. This provision shall not affect the Contractor's obligations under other federal, state, or local laws against discrimination.

14. Federal Non-discrimination. Snohomish County assures that no persons shall on the grounds of race, color, national origin, or sex as provided by Title VI of the Civil Rights Act of 1964 (Pub. L. No. 88-352), as amended, and the Civil Rights Restoration Act of 1987 (Pub. L. No. 100-259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any County sponsored program or activity. Snohomish County further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

During the performance of this contract, Consultant agrees to comply with all of the terms required by Exhibit D, Appendices A and E, attached hereto and incorporated by this reference.

15. Employment of County Employees. SCC 2.50.075, "Restrictions on future employment of County employees," imposes certain restrictions on the subsequent employment and compensation of County employees. The Contractor represents and warrants to the County that it does not at the time of execution of this Agreement, and that it shall not during the term of this Agreement, employ a former or current County employee in violation of SCC 2.50.075. For breach or violation of these representations and warranties, the County shall have the right to terminate this Agreement without liability.

16. Compliance with Other Laws. The Contractor shall comply with all other applicable federal, state and local laws, rules, and regulations in performing this Agreement.

17. Compliance with Grant Terms and Conditions. The Contractor shall comply with any and all conditions, terms and requirements of any federal, state or other grant, if any, that

wholly or partially funds the Contractor's work hereunder.

18. Prohibition of Contingency Fee Arrangements. The Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the County shall have the right to terminate this Agreement without liability or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

19. Force Majeure. If either party is unable to perform any of its obligations under this Agreement as a direct result of an unforeseeable event beyond that party's reasonable control, including but not limited to an act of war, act of nature (including but not limited to earthquake and flood), embargo, riot, sabotage, labor shortage or dispute (despite due diligence in obtaining the same), or governmental restriction imposed subsequent to execution of the Agreement (collectively, a "force majeure event"), the time for performance shall be extended by the number of days directly attributable to the force majeure event. Both parties agree to use their best efforts to minimize the effects of such failures or delays.

20. Suspension of Work. The County may, at any time, instruct the Contractor in writing to stop work effective immediately, or as directed, pending either further instructions from the County to resume the work or a notice from the County of breach or termination under Section 21 of this Agreement.

21. Non-Waiver of Breach; Termination.

a. The failure of the County to insist upon strict performance of any of the covenants or agreements contained in this Agreement, or to exercise any option conferred by this Agreement, in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

b. If the Contractor breaches any of its obligations hereunder, and fails to cure the same within ten (10) business days of written notice to do so by the County, the County may terminate this Agreement, in which case the County shall pay the Contractor only for the services and corresponding reimbursable expenses, if any, accepted by the County in accordance with Sections 3 and 8 hereof.

c. The County may terminate this Agreement upon fifteen (15) business days' written notice to the Contractor for any reason other than stated in subparagraph b above, in which case payment shall be made in accordance with Sections 3 and 8 hereof for the services and corresponding reimbursable expenses, if any, reasonably and directly incurred by the Contractor in performing this Agreement prior to receipt of the termination notice.

d. Termination by the County hereunder shall not affect the rights of the County as against the Contractor provided under any other section or paragraph herein. The County does

not, by exercising its rights under this Section 21, waive, release or forego any legal remedy for any violation, breach or non-performance of any of the provisions of this Agreement. At its sole option, the County may deduct from the final payment due the Contractor (i) any damages, expenses or costs arising out of any such violations, breaches or non-performance and (ii) any other set-offs or credits including, but not limited to, the costs to the County of selecting and compensating another contractor to complete the work of the Agreement.

22. Notices. All notices and other communications shall be in writing and shall be sufficient if given, and shall be deemed given, on the date on which the same has been mailed by certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the County: Snohomish County
19620 67th Ave NE
Arlington, WA 98223
Attention: Thomas Moff

If to the Contractor: NWFF, Inc dba NWFF Environmental
4630 16th E Ste B7
Fife, WA 98424
Attention: Monique Lewis

The County or the Contractor may, by notice to the other given hereunder, designate any further or different addresses to which subsequent notices or other communications shall be sent.

23. Confidentiality. The Contractor shall not disclose, transfer, sell or otherwise release to any third party any confidential information gained by reason of or otherwise in connection with the Contractor's performance under this Agreement. The Contractor may use such information solely for the purposes necessary to perform its obligations under this Agreement. The Contractor shall promptly give written notice to the County of any judicial proceeding seeking disclosure of such information.

24. Public Records Act. This Agreement and all public records associated with this Agreement shall be available from the County for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the "Act"). To the extent that public records then in the custody of the Contractor are needed for the County to respond to a request under the Act, as determined by the County, the Contractor agrees to make them promptly available to the County. If the Contractor considers any portion of any record provided to the County under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the Contractor shall clearly identify any specific information that it claims to be confidential or proprietary. If the County receives a request under the Act to inspect or copy the information so identified by the Contractor and the County determines that release of the information is required by the Act or otherwise appropriate, the County's sole obligations shall be to notify the Contractor (a) of the request and (b) of the date that such information will be released to the requester unless the Contractor obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the Contractor fails to timely obtain a court order enjoining disclosure, the County will release the requested information on the date specified.

The County has, and by this section assumes, no obligation on behalf of the Contractor to claim any exemption from disclosure under the Act. The County shall not be liable to the Contractor for releasing records not clearly identified by the Contractor as confidential or proprietary. The County shall not be liable to the Contractor for any records that the County releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

25. Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties. The language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the parties hereto. The captions and headings of this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

26. Complete Agreement. The Contractor was selected through the County's RFP or RFQ identified in Section 1. The RFP or RFQ and the Contractor's response are incorporated herein by this reference. To the extent of any inconsistency among this Agreement, the RFP or RFQ, and the Contractor's response, this Agreement shall govern. To the extent of any inconsistency between the RFP or RFQ and the Contractor's response, the RFP or RFQ shall govern.

27. Conflicts between Attachments and Text. Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

28. No Third Party Beneficiaries. The provisions of this Agreement are for the exclusive benefit of the County and the Contractor. This Agreement shall not be deemed to have conferred any rights, express or implied, upon any third parties.

29. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

30. Severability. Should any clause, phrase, sentence or paragraph of this agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.

31. Authority. Each signatory to this Agreement represents that he or she has full and sufficient authority to execute this Agreement on behalf of the County or the Contractor, as the case may be, and that upon execution of this Agreement it shall constitute a binding obligation of the County or the Contractor, as the case may be.

32. Survival. Those provisions of this Agreement that by their sense and purpose should survive expiration or termination of the Agreement shall so survive.

33. Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one and the same Agreement.

“County”
SNOHOMISH COUNTY:

County Executive Ken Klein Date
Executive Director

“Contractor”
GRAYMAR ENVIRONMENTAL
SERVICES, INC:

Title: Date

Approved as to form only:

Approved as to form only:

/s/ George Marsh 11/27/2023
Deputy Prosecuting Attorney Date

Legal Counsel to the Contractor Date

Exhibit A Scope of Services

The County may request services in one of the following categories:

1 – Emergency Management Services. Under the category of Emergency Management Services the contractor shall assist in the management of an emergency containment and cleanup of hazardous materials incidents (distinguished from the actual services related to the actual cleanup of the incident described below). This category includes, but is not limited to, the following services:

- Spill Management Team support
- Respond and provide support to Unified Command or Incident Command System (ICS) support
- Provide equipment and personnel to lead and support key ICS positions
- Lead ICS meetings to support incidents
- Provide ICS documentation and develop an Incident Action Plan
- Support a Joint Information Center and outreach in Liaison positions
- Support public affairs, equipment procurement, cost monitoring, waste tracking and disposal
- Provide invoice preparation, reporting, and coordinating, training, and managing a volunteer workforce
- Lead incident debriefs and document lessons learned
- Support overall incident safety, community air monitoring and worker safety monitoring during hazardous materials incidents

2 – Land Based Work. Under the Land Based Work category contractor shall provide emergency response, site-cleanup, and disposal of known/unknown hazardous materials found on land. This category includes, but is not limited to, the following services:

- assessment and analysis
- hazard assessment, air monitoring and site security
- sampling and analysis
- initial containment activities
- documentation and reports
- data, documentation, and reports retention
- containment and clean-up
- mitigation and remediation of contaminated soil
- rail and highway corridor incidents
- hazardous materials, clandestine drug labs and pressurized containers
- mold remediation
- lead remediation
- asbestos remediation
- incident management support
- documentation and reports
- data, documentation, and reports retention
- transportation and storage
- hazardous materials transportation and removal
- temporary hazardous materials storage
- documentation and reports
- data, documentation, and reports retention

3 – Water Based Work. Under the Water Based Work category the Contractor shall provide emergency response, site-cleanup, and disposal of known/unknown hazardous materials found on inland and coastal waters. This category includes, but is not limited to, the following services:


- assessment and analysis
- hazard assessment, air monitoring and site security
- sampling and analysis
- initial containment activities
- documentation and reports
- data, documentation, and reports retention
- containment and clean-up
- on-water containment and recovery
- shoreline assessment and cleanup
- industrial or wastewater/leachate storage vessels/vaults and lagoons spills cleanup
- temporary waste storage and disposal plan development
- emergency response plan deployment
- protection, deflection and collection booming
- advanced skimming operations
- applied response technologies
- segregate oil recovered from water and other waste systems
- determine recovered oil volume by squeezing or weighing sorbent material
- incident management support
- documentation and reports
- data, documentation, and reports retention
- transportation and storage
- vessel salvage and disposal plan development
- vessel towing or removal
- temporary vessel storage
- documentation and reports
- data, documentation, and reports retention

4 – Disposal, Incineration, or Recycling. Under the Disposal, Incineration or Recycling category the consultant shall provide emergency and routine pickup and disposal of known/unknown hazardous and non-hazardous materials. A routine responses shall be handled in three business days, urgent responses in 8 hours and an emergency service in 2 hours. This category includes, but is not limited to, the following services:

- hazardous waste profiling
- transportation from storage site, waste collection centers, recycling/reclamation centers, and landfills
- energy recovery of waste materials
- incineration of materials
- treatment of materials
- stabilization of materials

For each type of service shown above consultant shall provide Traffic Control, including personnel and equipment, if necessary. For each non-emergency incident requiring traffic control a Traffic Control Plan (TCP) shall be provided for the County's review and approval prior to the initiation of services.

Exhibit B
Compensation

		2023 Rate Sheet SNOHOMISH COUNTY RFP-23-057SB	
Description	UOM	Price	
PERSONNEL			
		Standard	ER
Senior Project Manager	HR	126.00	144.00
Environmental Engineer	HR	121.50	139.50
Environmental Scientist	HR	121.50	139.50
Health and Safety Manager	HR	108.00	126.00
Project Manager	HR	99.00	117.00
Chemist	HR	90.00	108.00
Project Coordinator	HR	76.50	94.50
Supervisor	HR	76.50	85.50
Driver/Equipment Operator	HR	67.50	76.50
Confined Space Rescue Technician	HR	58.50	67.50
Technician	HR	49.50	63.00
Office Administrator	HR	43.20	52.20
<p><i>1. Minimum call-out is four (4) hours per person. Personnel are charged in half-hour increments.</i></p> <p><i>2. Straight Time - Monday through Friday from 0700-1500, including a chargeable 1/2 hour meal break.</i></p> <p><i>3. Above rates are standard rates, should prevailing rates apply rates will be based on current WA Department of Labor Prevailing rates for Snohomish County +30%</i></p> <p><i>4. Overtime - All other hours Monday through Friday (up to 12 consecutive working hours) and the 1st 8 hours on Saturday. OT = 1.5 x the hourly rate.</i></p> <p><i>5. Premium Time - After 12 consecutive working hours Monday through Friday, all subsequent hours on Saturday and all hours on Sunday & Holidays. (PT = 2.0 x the hourly rate)</i></p> <p><i>6. Rate categories apply to personnel working during specified time of day regardless of the number of hours worked for the Client on that particular day.</i></p>			
EQUIPMENT - POWERED TRUCKS (NON-OPERATED)			
Service Truck	HR	65.00	
Box Truck	HR	95.00	
Dump Truck, 5-Axle	HR	120.00	
Dump Truck w/Trailer, 8-Axle	HR	150.00	
Skid Mounted Vacuum System	HR	105.00	
Trailer Mounted Mini-Guzzler	HR	105.00	
Tractor w/Dry Van	HR	145.00	
Tractor w/Flatbed/Lowboy Trailer	HR	145.00	
Tractor w/Rolloff Trailer	HR	145.00	
Tractor w/Vacuum Trailer	HR	130.00	
Tractor w/End Dump Trailer	HR	145.00	
High Powered Vacuum Truck/Guzzler	HR	325.00	
Guzzler w/High Rail	HR	365.00	
Vacuum Truck, Straight	HR	115.00	



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
SUPPORT EQUIPMENT		
Emergency Response Trailer	DAY	495.00
Utility / Support Trailer	DAY	395.00
Incident Command Trailer	DAY	650.00
Dump Trailer	DAY	295.00
Jetter Trailer (hot)	HR	110.00
Pressure Washer (Hot)	DAY	395.00
High Pressure Blaster - 10,000 PSI 150 HP	HR	125.00
High Pressure Blaster - 20,000 PSI 150HP	HR	145.00
High Pressure Blaster Dry Dump System	DAY	1500.00
2D/Automated Nozzle (High Pressure Blaster)	HR	65.00
3D / Automated Nozzle (High Pressure Blaster)	HR	80.00
Skid Mounted HEPA Filtration System (Complete System)	HR	980.00
Skid Mounted HEPA Filtration System - Filter Change Out	EA	2285.00
Light Tower, Towable	DAY	350.00
Intrinsically Safe Drop Light	DAY	95.00
Generator 3.5 to 7.5 kW	DAY	295.00
Air Compressor 100-385 CFM	DAY	285.00
2" - 4" Pump, Petroleum and Chemical	DAY	285.00
Drum Vacuum	DAY	240.00
Electric Drum Pump	DAY	125.00
PNEUMATIC POWER TOOLS		
3/4" Drill, Rotary Hammer	DAY	91.00
Jackhammer, Up to 90Lb	DAY	125.00
Pneumatic Chipping Gun	DAY	95.00
Steel Nibbler, Pneumatic	DAY	122.00
MARINE RESPONSE EQUIPMENT		
Boat/Workskiff without Motor	DAY	250.00
Containment Boom - Per Foot Per Day	FT	3.15
Vessel, 12-14' with Motor	HR	75.00
Vessel, 15-17' with Motor	HR	125.00
Vessel, 18-22' with Motor	HR	210.00
Vessel, 23-26' with Motor	HR	285.00
Drum Skimmer	DAY	1250.00
Weir Skimmer	DAY	395.00
1/2" Dynamic Rope	FT	1.50
VHF Marine Radio	DAY	35.00
PFD's	DAY	30.00



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
SAFETY MONITORING EQUIPMENT		
4 Gas/5 Gas Meter	DAY	325.00
Draeger Air Monitoring Pump	DAY	165.00
Draeger Tube	EA	65.00
Lumex RA915+ Mercury Vapor Analyzer	DAY	1050.00
Mercury Vapor Analyzer	DAY	950.00
Personal Air Pump	DAY	125.00
Radiological Meter	DAY	125.00
PID Meter	DAY	275.00
HOSES/PIPE		
2" - 6" Pump Hose	FT	2.00
4" Flex Hose	FT	2.95
6" Flex Hose	FT	3.95
Wash Hose, 1/2" x 50'	DAY	15.00
HEAVY EQUIPMENT (NON-OPERATED)		
Backhoe	HR	110.00
Mini Excavator	HR	96.00
Excavator 10 - 20 Ton	HR	240.00
Excavator 21 - 50 Ton	HR	285.00
Excavator 51 - 90 Ton	HR	345.00
Loader, 3 Yard Bucket	HR	185.00
Dozer (D6 or Equivalent)	HR	158.00
Skidsteer	HR	96.00
Water Truck	HR	105.00
Roller, 66" or Equivalent	HR	95.00
Plate Compactor	HR	65.00
Shear Attachment	HR	285.00
MATERIAL HANDLING/SUPPORT EQUIPMENT		
Forklift	HR	65.00
Telehandler	HR	85.00
Pallet Jack	DAY	45.00
Drum Dolly	DAY	35.00
Fork Attachment for Skidsteer	DAY	225.00
Sweeper Attachment for Skidsteer	DAY	295.00
Drum Attachment for Skidsteer	DAY	225.00
Sawzall	DAY	90.00
Cut-Off Saw	DAY	160.00
Concrete Saw	HR	50.00



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
SITE SUPPORT		
Mercury Vacuum	DAY	785.00
Wet Vacuum (Shop Vac)	DAY	50.00
15 Gal HEPA Vacuum	DAY	172.00
Filter Bags - 25 Micron	EA	12.00
Filtration Bag for Mercury Vacuum	EA	35.00
6,000 Gal Poly Acid Tank	DAY	155.00
12,000 Gal Poly Acid Tank	DAY	195.00
20,000 Gal Frac Tank	DAY	95.00
Spill Containment - Frac Tank	DAY	75.00
Dewatering Box	DAY	75.00
Rolloff Container	DAY	35.00
Vacuum Box, Watertight	DAY	95.00
Fogger	DAY	250.00
Hudson Sprayer	DAY	40.00
Tygard/Typatch	FT	5.50
Tygard Secure System	EA	350.00
Dunnage Bags	EA	18.00
Cable Seals	EA	6.50
Hand Tools	DAY	25.00
Hand-Held Radio	DAY	35.00
Satellite Phone	DAY	280.00
SPECIALTY EQUIPMENT		
Tanker Rollover Kit	DAY	650.00
Cutting/Demo Torch Set	DAY	390.00
Nitrogen Cylinder	DAY	95.00
Welding Machine	DAY	450.00
Pressure Gauge Kit	DAY	425.00
Copus Blower (CP-20)	DAY	215.00
Electric Blower	DAY	75.00
Explosion Proof Pneumatic Fan Blower	DAY	95.00
Pipe Inspection Camera	DAY	375.00
Confined Space Entry Gear (Retrieval & Rescue Equip)	DAY	395.00
Tripod/Highline	DAY	395.00
Belay System (High Angle Repelling)	DAY	1195.00
<i>Equipment Notes:</i>		
1. Minimum call-out is four (4) hours. Prices do not include operator or fuel surcharge.		
2. All charges are portal to portal beginning with equipment mobilization from GrayMar's Operations Centers. Time charges terminate at the conclusion of the operation, which includes demobilization back to operations centers and completion of any decontamination, re-stocking and repair.		
3. Client agrees to pay GrayMar, in accordance with the rates contained in this Rate Sheet, for any cleaning necessary to return equipment to the same condition as at the commencement of services. Only GrayMar personnel shall perform any cleaning and decontamination operations on all equipment owned, rented or subcontracted by GrayMar.		



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
PERSONAL PROTECTIVE EQUIPMENT (PPE)		
Level A PPE	EA	1950.00
Level B PPE	EA	285.00
Level C PPE	EA	125.00
Level D PPE	EA	30.00
Tyvek Suit, Disposable	EA	21.00
Tyvek Suit, Poly-Coated	EA	29.00
Rain Gear, Disposable	EA	28.00
Chem Tape, Roll	EA	72.00
Bunker Gear	EA	175.00
Fire Resistant Suits	EA	60.00
Blaster Gear (Turtle Suit)	DAY	155.00
GME Cartridges	PAIR	48.00
P100 Cartridges	PAIR	38.00
Mercury Vapor & Chlorine Mersorb Cartridges	PAIR	78.00
SCBA	DAY	295.00
Breathing Cascade System	DAY	395.00
Breathing Air Bottle Refill	EA	75.00
14" Nitrile Gloves	PAIR	13.00
Cut Resistant Gloves	PAIR	28.00
Gloves - 12" PVC	PAIR	12.00
Gloves - Leather	PAIR	8.00
Latex Gloves	PAIR	2.00
Puncture Resistant Gloves	PAIR	78.00
Disposable Boot Covers	PAIR	18.00
Steel-Toe Rubber Boots	PAIR	72.00
Steel-Toe Chemical Boots	PAIR	175.00
Dry Suit/Wet Suit	DAY	275.00
Chest/Hip Waders	PAIR	195.00
Eyewash Station	DAY	55.00
Hand Cleaner	EA	15.00
DOT SHIPPING CONTAINERS		
5 Gal Poly or Metal Drum	EA	35.00
15 Gal Poly Drum	EA	62.00
16 Gal Poly or Metal Drum	EA	117.00
30 Gal Poly Drum	EA	85.00
30 Gal Metal Drum	EA	177.00
55 Gal Closed Top Metal Drum	EA	105.00
55 Gal Closed Top Poly Drum	EA	115.00



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
DOT SHIPPING CONTAINERS/MISC		
55 Gal Open Top Metal Drum	EA	105.00
55 Gal Open Top Poly Drum	EA	115.00
55 Gal Metal Drum, Heavy Gauge	EA	137.00
55 Gal Metal Drum, Poly Lined	EA	187.00
85 Gal Open Top Metal Overpack	EA	295.00
110 Gal Poly Overpack	EA	335.00
Light Tube Box (4')	EA	15.00
Light Tube Box (8')	EA	20.00
Stretch Wrap (Roll)	EA	42.00
275 Gallon Poly Tote	EA	385.00
330 Gallon Poly Tote	EA	435.00
Haz Boxes	EA	98.00
Galaxy Waste Container	EA	195.00
Drum Liners	EA	21.00
Filter/Liner for Filter Box	EA	332.00
Flexbin, 1 Cubic Yard Flexbin	EA	135.00
Flexbin/Cubic Yard Box Liner	EA	35.00
Poly Bags, 6 mil, per Roll	EA	154.00
Poly Sheeting, 6 mil, 20' x 100'	EA	195.00
Rolloff Container/Dump Trailer Poly Liner	EA	90.00
Caution Tape/Roll	EA	27.00
Duct Tape/Roll	EA	11.00
Fence, Silt 100'	EA	134.00
Pallets	EA	48.00
Plywood (sheet)	EA	78.00
SORBENT MATERIALS		
Sorbent Pads	BALE	120.00
Sorbent Boom, 5" x 10' x 4/Bale	BALE	220.00
Sorbent Boom, 8" x 10' x 4/Bale	BALE	295.00
Sorbent Roll, 38" x 144'	EA	185.00
Sorbent Rug, 36" x 300'	EA	298.00
Sorbent Sweep, 17" x 100'	BALE	190.00
HGX Absorbent (Mercury absorbent)	LB	28.00
Rags, 50 lb / 23 kg	BAG	68.00
Saw Dust, 20 lb / 9 kg	BAG	20.00
Granular Absorbent	BAG	25.00
Corn Cob, 20 lb / 9 kg	BAG	20.00
Vermiculite, 4 cu ft Bag	BAG	60.00



**2023 Rate Sheet
SNOHOMISH COUNTY
RFP-23-057SB**

Description	UOM	Price
DEGREASERS & NEUTRALIZING AGENTS		
Gold Crew	GAL	60.00
Micro Blaze	GAL	60.00
Citrus Cleaner Degreaser	GAL	50.00
Disinfectant Solution	GAL	50.00
Hydrochloric Acid	LB	4.00
Citric Acid	LB	6.00
Decontamination Solution	GAL	50.00
Neutralizing Solution	GAL	50.00
Soda Ash, 50 lb Bag	BAG	60.00
Sodium Bicarbonate	LB	5.00
Sodium Hypochlorite, 15% (Bleach)	GAL	10.00
SAMPLING AND LAB SUPPLIES		
Sample Jars	EA	8.00
pH Paper, Roll	EA	25.00
Fentanyl Test Strip	EA	15.50
Sample Tube	EA	25.00
HazCat Kit	DAY	375.00
HazCat Test	EA	35.00
WASTE MATERIAL APPROVAL		
Profile Approval Fee	EA	75.00
Hazardous Waste Manifest Fee	EA	50.00
NON-HAZARDOUS WASTE DISPOSAL*		
Non-Hazardous Petroleum Solids (up to 55 Gal Drum)	EA	215.00
Non-Hazardous Petroleum Liquids (up to 55 Gal Drum)	EA	215.00
Non-Hazardous Petroleum Solids-Tote (up to 330 Gal)	EA	430.00
Non-Hazardous Petroleum Liquids-Tote (up to 330 Gal)	EA	645.00
Non-Hazardous Petroleum Solids-Cubic Yard Box	EA	860.00
Non-Hazardous Petroleum Liquids (bulk)	GAL	Quote Per Project
Non-Hazardous Petroleum Solids (bulk)	TON	Quote Per Project
<i>* Rates do not apply to State Regulated Waste</i>		
MISCELLANEOUS		
Outside Vendor, Contractor or Consultant Services	CP	Cost Plus 25%
Environmental/Energy Recovery Fee*	LS	18% Total Invoice
<i>*Environmental/Energy Recovery Fee is not applied to cost plus items</i>		

All rates and pricing will be firm and fixed through the initial term of the agreement. Pricing for renewals after the initial term shall be based on the lesser of (1) the annual increase or decrease, as applicable, in the consumer price index for the previous year (Consumer Price Index for Seattle-Tacoma-Bremerton, WA, All Urban Consumers, All Items, published every other month by the U.S. Department of Labor, Bureau of Labor Statistics, in which 1982-82 equals 100) or (1) five percent increase per year.

Exhibit C
Expenses

PER DIEM / LODGING	
Per Diem	Up to GSA Maximum Rates (receipt required)
Lodging	Up to GSA Maximum Rates (receipt required)

- All direct expenses must be accompanied by a receipt in order to receive payment.
- No markup will be charged on direct expenses. Direct expenses include but are not limited to:
 - L&I Intents and Affidavits
 - Per Diem
 - Lodging
 - Ferry Fees
 - Parking Fees

EXHIBIT D
TITLE VI ASSURANCES

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Washington State Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Washington State Department of Transportation to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Washington State Department of Transportation, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Washington State Department of Transportation may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).