



Committee of the Whole

Deb Bell

Council Initiated:

Yes

No

ECAF: 2024-2762

Motion: 24-465

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No Reviewed by DPA but cannot AASTF due to vendor and PDS amending the original start date.
- N/A

Subject: Amendment 3 to the Technology Solution Contract for Electronic Content Management Solution with Open Text.

Scope: The proposed amendment would acquire 176 additional licenses, maintenance and support to the Electronic Content Management Solution with Open Text.

Duration: December 1, 2024, through November 30, 2026.

Fiscal Impact: Current Year Multi-Year N/A

Costs for implementation for additional licenses and annual maintenance was included in the 2025-2026 Biennial IT Budget request. The cost to acquire the additional licensing is \$225,688.18 (plus sales tax) and the cost for maintenance is \$106,411.40 (plus sales tax) for the remainder of the contract.

Expenditures	Current	2 nd YR	Total
505.5148804801	\$277,596.18	\$54,503.40	\$322,099.58
Total	\$277,596.18	\$54,503.40	\$322,099.58

Authority Granted: Approve and authorize the County Executive to execute Amendment 3 to the Technology Solution Contract between Snohomish County and Open Text, under SCC 3.04.140(8).

Background: In 2018, Snohomish County entered into a software license agreement and technology solution contract for professional services with Open Text Inc., per the Washington State Department of Enterprise Services Master Contract No.07814-002 and the Snohomish County Statement of Work, as a “Technology Solution Contract for an Enterprise Content Management Solution”.

The provided technology solution software provides an electronic content management system (ECM) for Snohomish County Planning and Development Services (PDS). The current Open Text ECM platform allows for the implementation of software solutions to the PDS strategic technology plan, which includes streamlining the permitting process and improving the management of the millions of records maintained by PDS.

	Start	End	Amount
Original (Motion 18-051)	10/26/2015	11/30/2021	\$314,149
Amendment 1 (Motion 21-400)	12/01/2021	11/30/2024	\$34,885.09 plus tax
Amendment 2 (Motion 23-480)	2/01/2024	11/30/2026	\$354,458.86 plus tax
Amendment 3 (Motion 24-465)	12/01/2024	11/30/2026	\$332,099.58 plus tax

Action Requested: For Council to consider the motion.