



Health and Community Services

Cynthia Foley

Council Initiated:

Yes

No

ECAF: 2025-0483

Motion: 25-068

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Interlocal Agreement for Emergency Services with the City of Mill Creek

Scope: The City of Mill Creek signed an Interlocal Agreement for Emergency Management Services provided by the Snohomish County Department of Emergency Management. Pursuant to the agreement, the City of Mill Creek may opt to receive assistance in the development of jurisdiction-specific annexes to the County Comprehensive Emergency Management Plan and Hazard Mitigation Plan, and assistance with the development of recovery plans and continuity of operations plans. The County will provide emergency management training and work with jurisdictions to develop community volunteer capabilities. The services provided under the interlocal agreement are detailed in Schedule A of the contract.

The City of Mill Creek will pay \$31,147 in return for receiving the services describes in Schedule A of the contract. Service charges are based on a per capita rate that is adjusted annually to reflect inflation and OFM population data.

Duration: Upon execution until December 31, 2026, and may be extended for up to two additional two-year terms.

Fiscal Impact: Current Year Future-Year N/A

Expenditures	Current Year	2025	2026	2027	2028	Total
						0
Totals	0	0	0	0	0	0

Revenue	Current Year	2025	2026	2027	2028	Total
ILA Revenue – Mill Creek		\$31,147				\$31,147
Totals	0	\$31,147	0	0	0	\$31,147

Authority Granted: Motion 25-068 authorizes the County Executive to execute the interlocal agreement for Emergency Management Services with the City of Mill Creek.

Background: On June 12, 2024, Council approved Ordinance 24-041¹ establishing a form interlocal agreement for emergency management services. The form agreement establishes a rate for emergency managements services provided by Snohomish County to cities and tribes. The rate is adjusted annually. Agreements established with jurisdictions that are substantially the same form as approved in Ordinance 24-041 may be approved by Council by motion.

¹ [2024-0893 - Ordinance 24-041 \(legistar.com\)](https://legistar.com/View/00000000-0000-0000-0000-000000000000)

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Cities and tribes that contract with the County for emergency management services are entitled to voting representation on the Snohomish County Department of Emergency Management Advisory Board.

Requested Action: Move to the GLS agenda for Council consideration.