



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, September 27, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn (not present)
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Jackie Anderson, Human Services
Sarah Lunstrum, Take the Next Step
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

There were no special reports presented.

D. Public Comment

Sarah Lunstrum, Take the Next Step, thanked the Council for CARES funding and spoke about how funding is being used. She asked for an increase in annual funding and stated they are grateful for Council support.

Ms. Lunstrum read a statement from a one of their clients.

Councilmember Low provided supportive comments for Take the Next Step and shared his appreciation for Ms. Lunstrum's work and for Council's support.

E. Introduction and assignment of legislation to committees

All items assigned as listed below, except items under Public Works and Infrastructure.

Items 5.a, 5.b, and 5.c listed under Public Works and Infrastructure were re-assigned to Committee of the Whole and moved to Regular Agenda, General Legislative Session Wednesday, September 29th for consideration.

1. Finance and Economic Development

- a.** Motion 21-344, reappointing Tim Menzies to the Snohomish County Public Facilities District Board [2021-0722](#)
- b.** Motion 21-345, appointing Naz Lashgari to the Snohomish County Public Facilities District Board [2021-0735](#)
- c.** Motion 21-341, to approve the agreement with the town of Darrington to provide funding for Old School Park Charging Station, an approved Small Capital Projects Partnership (SCPP) project [2021-0753](#)
- d.** Motion 21-342, to approve the agreement with the city of Everett to provide funding for Evergreen Arboretum and Gardens Small Urban Tree Walk Renewal Project, an approved Small Capital Projects Partnership (SCPP) project [2021-0771](#)
- e.** Motion 21-343, approving awards of Small Capital Project Partnership (SCPP) grants in 2021 [2021-0778](#)
- f.** Motion 21-349, confirming the reappointment of Colin Cole to the Snohomish County Arts Commission [2021-0798](#)
- g.** Ordinance 21-073, related to the 2021 Budget; making a supplemental appropriation for receipt of a portion of the proceeds of the 2021 tax-exempt Limited Tax General Obligation Bonds in Parks Construction Fund 309, to pay related bond sale and issuance costs related to the Meadowdale Beach Park and Estuary Restoration Project [2021-0793](#)

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- h. Ordinance 21-074, related to the 2021 Budget; making supplemental appropriations in Airport Maintenance and Operation Fund 410 and Limited Tax Debt Service Fund 215 for receipt of a portion of the proceeds of the tax-exempt Limited Tax General Obligation Bonds, 2021 Series A, to refund a portion of the county's outstanding Limited Tax General Obligation Refunding Bonds, 2011 Series B, and to pay related bond sale and issuance costs [2021-0796](#)
- i. Ordinance 21-075, related to the 2021 Budget; making supplemental appropriations for receipt of a portion of the proceeds of the 2021 taxable Limited Tax General Obligation Bonds in Airport Operation and Maintenance Fund 410, to obtain financing for the Bomarc Building Project and to pay related bond sale and issuance costs, and in Conservation Futures Tax Fund 185, to pay related bond sale and issuance costs [2021-0795](#)
- j. Ordinance 21-076, related to the 2021 Budget; making supplemental appropriations in Solid Waste Management Fund 402 and Limited Tax Debt Service Fund 215, for receipt of a portion of the proceeds of the taxable Limited Tax General Obligation Bonds, 2021 Series B, to refund all or a portion of the county's outstanding Limited Tax General Obligation Refunding Bonds, 2011 Series B, 2012 Series B (federally taxable), and 2013, and to pay related bond sale and issuance costs [2021-0791](#)
- k. Ordinance 21-077, authorizing the issuance and sale of tax-exempt Limited Tax General Obligation Bonds of the county in an original principal amount not to exceed \$2,700,000 to obtain financing for the Meadowdale Beach Park and Estuary Restoration Project; providing for the disposition of the proceeds of sale of the bonds; establishing funds for the receipt and expenditure of bond proceeds and for the payment of the bonds; and providing for the annual levy of taxes to pay the principal thereof and interest thereon [2021-0805](#)
- l. Ordinance 21-078, authorizing the issuance and sale of Tax-Exempt Limited Tax General Obligation Bonds of the county in an original principal amount not to exceed \$40,000,000 to refund a portion of the county's Limited Tax General Obligation Refunding Bonds, 2011, Series B; providing for the disposition of the proceeds of sale of the bonds; establishing funds for the receipt and expenditure of bond proceeds and for the payment of the bonds; and providing for the annual levy of taxes to pay the principal thereof and interest thereon [2021-0806](#)
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- m.** Ordinance 21-079, authorizing the issuance and sale of taxable Limited Tax General Obligation Bonds of the county in an original principal amount not to exceed \$24,500,000 to obtain financing for the Bomarc Building Project and the Conservation Futures Projects; providing for the disposition of the proceeds of sale of the bonds; establishing funds for the receipt and expenditure of bond proceeds and for the payment of the bonds; and providing for the annual levy of taxes to pay the principal thereof and interest thereon [2021-0802](#)
 - n.** Ordinance 21-080, authorizing the issuance and sale of taxable Limited Tax General Obligation Bonds of the county in an original principal amount not to exceed \$119,000,000 to refund all or a portion of the county's Limited Tax General Obligation Bonds, 2013, and portions of the county's Limited Tax General Obligation Refunding Bonds, 2011, Series B and Limited Tax General Obligation Bonds, 2012, Series B (federally taxable); providing for the disposition of the proceeds of sale of the bonds; establishing funds for the receipt and expenditure of bond proceeds and for the payment of the bonds; and providing for the annual levy of taxes to pay the principal thereof and interest thereon [2021-0804](#)
 - o.** Ordinance 21-081, related to the 2021 Budget; making an emergency appropriation in Limited Tax Debt Service Fund 215 and Real Estate Excise Tax Fund 191 to pay higher than estimated bond debt service costs [2021-0797](#)
 - 2. Law and Justice/Human Services**

 - a.** Motion 21-346, approving a budget transfer or reallocation within the Department of Human Services [2021-0779](#)
 - b.** Motion 21-350, approving a budget transfer or reallocation within the Department of Human Services [2021-0792](#)
 - 3. Conservation, Sustainability and Recreation**

 - a.** Motion 21-347, authorizing approval of construction Change Order No. 2 for Meadowdale Beach Park and Estuary Restoration project [2021-0747](#)
 - 4. Planning and Community Development**

 - a.** Motion 21-348, authorizing the Snohomish County Executive to sign a contract with the city of Arlington Police Department for security at the county's mass vaccination site at the Arlington Airport [2021-0577](#)
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5. Public Works and Infrastructure

Items 5.a, 5.b, and 5.c were re-assigned to Committee of the Whole and moved to Regular Agenda, General Legislative Session September 29th for consideration.

- a. Motion 21-339, authorizing the County Executive to sign an interlocal agreement with the Snohomish County Public Transportation Benefit Area d/b/a Community Transit concerning the coordination of Community Transit's construction of a new east-west Bus Rapid Transit (BRT) Swift Line [2021-0762](#)
- b. Motion 21-340, authorizing the County Executive to sign professional services agreement CCF04-21 with David Evans and Associates, Inc. to provide design services for the 36th/35th Avenue West Improvement Project [2021-0764](#)
- c. Motion 21-351, approving a license agreement with American Civil Constructors West Coast, LLC for use of Trafton Pit for a temporary lay down yard [2021-0777](#)

6. Committee of the Whole

- a. Emergency Ordinance 21-072, relating to the 2021 Budget; making a supplemental appropriation in Human Services Fund 124 to provide expenditure authority for rental and utility assistance [2021-0776](#)

Chair Wright called the hearing to order for Ordinance No. 21-072 and the clerk read the ordinance title into the record.

Jim Martin, Sr. Legislative Analyst, provided a staff report.

Jackie Anderson, Human Services, responded to questions from Councilmember Low about who has been helped with previously approved T-RAP 1 funds, who will be helped with this appropriation, and the amount of funds set aside for disadvantaged populations. Ms. Anderson said she would need to look up the most recent report for past funds but stated that thousands of households have been helped with rental assistance. She said she will provide Council with the actual numbers and also said that Commerce requires that 5% be set aside for disadvantaged populations.

Chair Wright opened the hearing for public testimony. There being no persons present wishing to testify, she closed the testimony portion of the hearing calling for a motion or discussion of the Council.

ACTION: Councilmember Mead made a motion to approve Ordinance No. 21-072. Councilmember Low seconded the motion. The clerk called the roll and the motion to approve carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report**G. Reports of Council committees:**

Committee Chairs announced upcoming committee meetings, as listed on the agenda below.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, September 28, 2021, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, September 27, 2021, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, September 28, 2021, at 9:00 a.m.)

4. Planning and Community Development

Suspended during budget deliberations

5. Public Works and Infrastructure

Suspended during budget deliberations

H. Reports of outside committees

There were no reports of outside committees.

I. Chairperson's Report

Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

L. Other Business

1. Motion 21-352, approving Administrative Matters presented at Council General Legislative Session on September 29, 2021 [2021-0809](#)
- a. Ordinance 21-068, an Interlocal Agreement between the Snohomish Health District and Snohomish County Department of Emergency Management for Incident Management Assistance within Snohomish County for mass vaccination efforts [2021-0677](#)
Setting time and date for a public hearing on Wednesday, October 20, 2021, at the hour of 10:30 a.m.

M. Executive Session(s):

Geoffrey Thomas, Chief of Staff, stated that pursuant to RCW 42.30.140(4)(b) the Council will convene into Executive Session to discuss a matter relating to Labor Negotiations for an initial ten minutes.

At 10:48 a.m. Chair Wright recessed the Council into Executive Session.

1. Labor Relations - Pursuant to RCW 42.30.140(4)(b)
DPA: Steve Bladek

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn (not present)
Councilmember Low
Councilmember Nehring
Councilmember Mead
Geoffrey Thomas, Chief of Staff
Jim Martin, Council Staff
Nicole Gorle, Council Staff
Ryan Countryman, Council Staff
Heidi Beazizo, Council Staff
Deb Bell, Council Staff
Ken Klein, Executive's Office
Lacey Harper, Executive's Office
Nathan Kennedy, Finance Director
Brian Haseleu, Finance
Rhea Reynolds, Human Resources Director
Rob Sprague, Human Resources
Steve Bladek, Prosecutor's Office

The Executive Session ended at 10:58 a.m.

N. Adjourn

At 11:00 a.m. Chair Wright called the meeting back to order and then recessed the council until the 1:30 p.m. Law & Justice/Human Services Committee meeting.