

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Anderson, Karen](#); [Harper, Lacey](#)  
**Subject:** Online Form Submission #165286 for Snohomish County Boards & Commissions Application Form  
**Date:** Thursday, March 6, 2025 1:39:21 PM

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## Snohomish County Boards & Commissions Application Form

### ***SNOHOMISH COUNTY BOARDS & COMMISSIONS APPLICATION FORM***

NOMINEE: Please fill in this section

Name of Board/Commission:	Community Services Advisory Council
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	New Appointment
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Snohomish County Council District (Please choose one):	Snohomish County
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Name	saada Hilts
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Home Address	12530 Admiralty way J103
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Mailing Address (if different)	<i>Field not completed.</i>
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City	Everett
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State	WA
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Zip Code	98204
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Telephone (Home)	7193256259
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Telephone (Work)	<i>Field not completed.</i>
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Email	hilts.saada@gmail.com
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Current Employer	City of Bellevue
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Occupation	Human Services Planner
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Education	Masters in Counseling
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Licenses held (if applicable)	no
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With extensive experience in human services, program

Why would you like to serve on this board/commission?

management, and community engagement, I am deeply committed to addressing the root causes of poverty and fostering sustainable solutions for individuals and families in need. My career has been dedicated to working with low-income populations, overseeing federally funded programs, and collaborating with community organizations to enhance services and opportunities for those facing economic hardship.

As a Human Services Planner in Bellevue, I manage significant federal funding, ensuring effective program implementation, compliance, and strategic policy recommendations to support underserved communities. My previous roles at Everett Community College and Housing Hope involved direct case management, life skills coaching, and program development to empower individuals toward self-sufficiency. Additionally, my experience in workforce development, educational access, and community partnerships has given me a comprehensive perspective on systemic challenges and solutions.

I am eager to bring this expertise to the Snohomish County Community Services Advisory Council to advise on policies that reduce poverty, amplify community voices, and promote equitable resource distribution. My passion for social impact, combined with my skills in program oversight and stakeholder collaboration, aligns with CSAC's mission to inform and educate decision-makers on strategies that build resilience and create pathways out of poverty

Please explain why you are a qualified candidate, including relevant professional experience, to serve on the board/commission.

I am a highly qualified candidate for the Snohomish County Community Services Advisory Council (CSAC) due to my extensive background in human services, program management, and policy development, all of which align with the council's mission to address poverty-related issues.

Currently, as a Human Services Planner for the City of Bellevue, I oversee \$7 million in federal funds, ensuring that resources are allocated efficiently to support low- to moderate-income households. My responsibilities include contract negotiation, program evaluation, policy development, and advising decision-makers on effective community strategies. This experience has equipped me with a strong understanding of funding mechanisms, compliance, and strategic planning to support vulnerable populations.

Previously, as a Program Manager and Life Skills Coach at Everett Community College, I provided case management and life skills training for low-income individuals, helping them gain self-sufficiency through education and workforce readiness. I also built partnerships with community organizations, ensuring students had access to wraparound services.

My leadership experience extends to my time as a Program Manager at Housing Hope, where I collaborated with employers,

government agencies, and nonprofits to enhance services for low-income families. I also led stakeholder meetings, coordinated multi-agency initiatives, and ensured compliance with grant requirements.

With over a decade of experience in human services, I bring a deep understanding of poverty-related challenges, strong policy and program management skills, and a passion for community engagement. I am confident that my expertise in resource allocation, partnership development, and advocacy will be valuable in advising the County Executive, County Council, and Human Services Department on effective strategies to reduce poverty in Snohomish County.

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**Please list community involvement/volunteer activities**

Community Involvement & Volunteer Experience  
Co-Leader of the Reconciliation Committee between the Decentering Whiteness and Black Affinity  
Advisor for the African Diaspora Club- 11/2017  
Co-Founder of the American Association for Women in Community Colleges Chapter – 3/2020 to Present  
Leader of the WA Statewide Black Affinity – 06/2020  
Co-leader of the African American Family Night – 07/19 to Present  
Co-Founder of the Parent Support Group in Partnership with Everett Community College and Domestic Violence of Snohomish – 08/2020 to 08/2021  
Co-leader for the WA Statewide Black Solidarity Data Work Team – 06/2020 to 11/2021  
Member of the Asset Building Coalition of Snohomish County – 04/2020 to 04/2021  
Advisor for the Students of Color Career Conference – 01/2021 to 05/2019  
Committee Member of the Accessibility Task Force – 03/19 to 05/2020  
Co-Leader for the Yale Trip for Students of Color – 03/2019  
Member of the Advising Committee for Housing Hope – 08/2018 to 08/2019  
Zaporizhia, Ukraine- Human Rights for Communities with Disabilities – 03/2017  
New Delhi, India- TruthSeekers International – 03/2011  
Chaing Mia, Thailand- Chaing Mia Fish Farm – 03/2009

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**How did you learn of this opportunity?**

Through a community member/friend

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**Do you currently serve on a Snohomish County board or commission?\***

No

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*\*2.03.060SCC - Candidates for appointment to county boards or commission must meet the following requirements:*

(1) Possess qualifications for the appointment sought, as shown by the candidate's written documentation and any hearing testimony;

(2) If a reappointment, demonstrate the continuing benefits of retaining the board member as discussed in the executive's recommendation and a satisfactory attendance record, as determined by adopted criteria of the particular board;

(3) Reside or work in Snohomish County, or show evidence of special interest in Snohomish County, PROVIDED That a candidate may not be a County employee.

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**\*\*People joining identified boards and commissions will be required to complete a background check. Boards and commissions identified as subject to requiring background checks include Children's Commission, Community Services Advisory Council, Council on Aging, CDMH (Chemical Dependency and Mental Health Program Advisory Board), Climate Action Advisory, Developmental Disabilities, Evergreen State Fair, Human Rights, Marine Resources, Performance Audit, and Planning Commission.**

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*By signing this Application Form, Nominee acknowledges that he/she will comply with all county policies, county code, and state law. Nominee also acknowledges that any record, including personal e-mail, prepared, owned, used, or retained by Nominee in the conduct of Board/Commission business is a public record, and Nominee agrees to produce said records to County upon request. Failure to comply with the above provisions may result in Nominee's removal from Board/Commission.*

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Signature	Saada Hilts
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Date	3/6/2025
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Please attach resume if [Resume-Hilts-2025.docx](#) available and either submit this form or print it and mail to

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*Pursuant to the Public Records Act, Chapter 42.56 RCW, records submitted to Snohomish County and County Council are subject to public disclosure. The practice of the council office is to post all meeting and hearing materials to our website to ensure transparency, as well as to assist in facilitating public records requests.*

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