



Committee of the Whole

Deb Bell

Council Initiated:

☐ Yes

☒ No

ECAF: 2025-3726

Motion: 25-560

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☐ Normal
☒ Expedite 12/10/25
☐ Urgent

Fund Source:

- ☐ General Fund
☒ Other Fund 511
☐ N/A

Executive Rec:

- ☒ Approve
☐ Did Not Approve
☐ N/A

Approved as to

Form:

- ☒ Yes
☐ No
☐ N/A

Subject: Professional Services Agreement with Davis Door Service, Inc.

Scope: The proposed agreement is for mechanical door and gate maintenance services for various County owned buildings.

Duration: Three years from date of execution and may be extended for two additional one-year terms, upon mutual agreement.

Fiscal Impact: ☐ Current Year ☒ Multi-Year ☐ N/A

Funding was included in the Facilities and Fleet 2025-2026 biennial budget.

Expenditures	2025	2026	2027	Total
511.5180314834, 511.5180214834, 511.5180324834, 511.5180344834	\$85,000	\$82,500	\$82,500	\$250,000
Total	\$85,000	\$82,500	\$82,500	\$250,000

Authority Granted: Approves and authorizes the County Executive to sign the Professional Services Agreement with Davis Door Service, Inc. for Mechanical Door and Gate Maintenance and Repair Services. The County hereby authorizes the Executive to approve future amendments provided that there is sufficient budget appropriation, under SCC 3.04.140(11).

Background: The County has various mechanical doors and gates, located at such facilities as Admin West, Robert J. Drewel, Parking Garage, Oakes and Wall Street Jails, Records, Cathcart Fleet and Public Works buildings, Health Department, Arlington and McDougall Fleet buildings, Medical Examiner and Moderate Risk Waste.

On January 3, 2025, the County issued RFP-25-0377RB for mechanical door and gate maintenance services for various County buildings. Davis Door Services, Inc. was selected as the top choice, following all policies and procedures.

The previous contract, with a different vendor, expired in April of 2025. The request is to expedite as the County has been without a means to repair and service doors until the proposed agreement is signed.

Action Requested: For the Council to consider the motion.