



Finance, Budget and Administration

Jim Martin

Council Initiated:

Yes

No

ECAF: 2026-0835

Motion: 26-152

Type:

- Contract
- Board Appt.
- Code Amendment
- Budget Action
- Other

Requested Handling:

- Normal
- Expedite
- Urgent

Fund Source:

- General Fund
- Other
- N/A

Executive Rec:

- Approve
- Do Not Approve
- N/A

Approved as to

Form:

- Yes
- No
- N/A

Subject: Approving and authorizing execution of the agreement for professional services between the County and Intermountain Claims, Inc.

Scope: This motion authorizes the Executive to execute the agreement for third party administration of the Workers' Compensation program for the finance Department and associated amendments between Snohomish County and Intermountain Claims, Inc. Scope of work includes receiving, reviewing and analyzing all petitions for workers' compensation benefits made by claimants; investigate as required to determine validity determine proper benefits due to claimants on compensable claims; make timely payments to claimants of benefits due; and other tasks associated with administration of workers' compensation claims. Term of the agreement is July 1, 2026 through June 30, 2028, with the potential for up to two additional two-year terms, at the sole discretion of the County. Compensation is not to exceed \$1,375,000, including extensions or renewals.

Duration: July 1, 2026 through June 30, 2028.

Fiscal Impact: Current Year Multi-Year N/A

Expenditures	Current Year	2027	2028	2029	2030	Total
506.51247144101	\$144,000	\$210,000	\$210,000	\$210,000	\$210,000	\$1,375,000
						0
Total's	\$144,000	\$210,000	\$210,000	\$210,000	\$210,000	\$1,375,000

Revenue	Current Year	2027	2028	2029	2030	Total
						0
						0
Total's	0	0	0	0	0	0

Authority Granted: N/A.

Background: Snohomish County is self-insured for workers' compensation and WAC 296-15-021-6(d) requires self-insurers to obtain the services of an individual or service organization with qualifications to administer a workers' compensation program. RFP-25-0637BC was published to solicit proposals, and Intermountain Claims, Inc. was selected by a County evaluation committee.

Requested Action: Move to GLs on April 22nd for consideration.