

	PIGGYBACK BID AWARD RECOMMENDATION	
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<u>To:</u> Council Chair <u>Through:</u> Dave Somers, County Executive	Date: 3/14/2024
<u>From:</u> Purchasing Division	Bidding Agency: Pierce County
General Legislative Session: 03/20/2024	Agency's Bid No: RFP 2007 Contract # SC-105832
<u>Product:</u> Ballot Printing, Insertion & Mailing Services	Agency's Bid Term: 2018 - 4/30/2027
<u>Requestor/User Department:</u> County Auditor Office	Recommended Supplier: K&H Printers Lithographers Inc.
<u>Estimated Award Amount:</u> \$10,250,000.00	Proposed Piggyback Term: Through 4/30/2027

BRIEF DESCRIPTION:

The Auditor requests the use of a "piggyback" or "cooperative purchase" under SCC 3.04.220 utilizing a competitive bid issued and awarded by Pierce County. An interlocal (ILA) agreement between Snohomish County and the State of Washington authorizing cooperative purchases was approved by the County Council under Motion 24-092 and is currently in effect.

Pierce County issued competitive solicitation number RFP 2007 for Ballot Printing, Insertion & Mailing Services on January 30, 2018. After evaluation, the contract was awarded to K&H Printers, Lithographers Inc. Issuing a county RFP is not expected to result in a difference of supplier.

The use of this contract supports the ongoing need for Ballot Printing, Insertion & Mailing Services. On May 27, 2020, the use of Pierce County SC-105832 was approved by the Purchasing Manager, for purchases not to exceed \$250,000 under Snohomish County Piggyback PB-20-06. Since that time the County's projected spend has increased to a level that is expected to exceed \$500,000, therefore requiring County Council approval.

AWARD AUTHORITY:

This contract award recommendation is before the County Council for approval to award in accordance with Snohomish County Code section 3.04.120, "Formal sealed bidding," and section 3.04.140(3) "Award, execution, by whom," which establish the County Council as the award authority for contracts subject to bidding requirements greater than \$500,000.

AWARD RECOMMENDATION:

The County Auditor endorses the award recommendation.
 The Purchasing Manager has electronically reviewed and recommends this award on ECAF 2024-0352.
 The County Executive has electronically reviewed and recommends this award on ECAF 2024-0352.

<i>Jared Mead</i>	3/27/2024
Council Chair	Date