



# **Snohomish County Council**

## **Administrative Session**

### **Meeting Minutes**

Council Chair Nate Nehring  
Council Vice-Chair Megan Dunn  
Councilmembers: Sam Low, Jared Mead, Strom Peterson

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**Tuesday, May 6, 2025**

**9:00 AM**

**Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Nehring  
Council Vice-Chair Dunn  
Councilmember Low  
Councilmember Mead  
Councilmember Peterson (*entered meeting at 9:02 a.m.*)  
Elena Lao, Deputy Clerk of the Council

#### **A. Call to Order**

Chair Nehring called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that four members were present.

#### **C. Special Reports**

1. Resolution 25-017, recognizing May 2025 as Asthma and Allergy Awareness Month [2025-1479](#)

Vice-Chair Dunn made a motion to approve Resolution 25-017. Councilmember Low seconded the motion and it carried unanimously by the four members present.

**APPROVED: 4-0**

Councilmember Peterson entered the meeting at 9:02 a.m.

2. Resolution 25-018, celebrating the 56th Annual Professional Municipal Clerks Week and designating May 4 – May 10, 2025, as Professional Municipal Clerks Week in Snohomish County [2025-1537](#)

Councilmembers provided supportive comments.

Vice-Chair Dunn made a motion to approve Resolution 25-018. Councilmember Low seconded the motion and it carried unanimously.

**APPROVED: 5-0**

**D. Public Comment**

Adrian Ramirez, resident of Lynnwood, spoke of concerns about pop-up food vendors.

**E. Introduction and Assignment of Legislation to Committees**

***All items assigned as listed below:***

**1. Community Safety and Justice**

- a. Motion 25-218, authorizing Grant Agreement Number IAA25591 with Washington State Administrative Office of the Courts for the Snohomish County Superior Court [2025-1426](#)
- b. Motion 25-219, confirming the appointment of Jason Turner to the Snohomish County Children's Commission [2025-1459](#)
- c. Motion 25-223, appointing Garret Williams to the vacated Position 1 on the Stillaguamish Flood Control District Governing Body [2025-1392](#)
- d. Motion 25-224, appointing Jim Anderson to the vacated Position 2 on the Stillaguamish Flood Control District Governing Body [2025-1429](#)
- e. Motion 25-226, confirming the appointment of Juan Peralez to the Snohomish County Law and Justice Council as District 3 Representative [2025-1500](#)
- f. Motion 25-227, approving Amendment No. 1 to the Interlocal Agreement between Snohomish County and Snohomish County Public Transportation Benefit Area relating to transit safety and protection services [2025-1496](#)

**2. Finance, Budget and Administration**

- a. Motion 25-228, authorizing the County Executive to execute a Professional Services Agreement with Dziedzic Public Affairs (DZPA) for State Behavioral Health Services Government Affairs [2025-1501](#)

**3. Health and Community Services**

- a. Motion 25-225, approving and authorizing the County Executive to sign the Interlocal Agreement between Snohomish County and the City of Lynnwood regarding Snohomish County Outreach Team [2025-1453](#)
- b. Motion 25-229, approving Department of Social and Health Services Contract Signature Authorization Form within the Department of Human Services [2025-1489](#)

**4. Planning and Community Development****5. Public Infrastructure and Conservation**

- a. Motion 25-220, authorizing the Executive to approve Change Order No. 11 to Contract CA04-24 with Marshbank Construction, Inc. [2025-1449](#)
- b. Motion 25-221, approving and authorizing the County Executive to sign an Intergovernmental Services Agreement between Snohomish County and the City of Stanwood for Traffic Control Device and Street Light Maintenance [2025-1452](#)
- c. Motion 25-222, authorizing the donation of Freightliner MT 55 Step-Van to North County Fire/EMS [2025-1460](#)
- d. Motion 25-231, approving and authorizing the execution of Amendment 4 and Change Order 12 to the Software as a Service Agreement with Manatron, Inc. - Aumentum Technologies for Aumentum Tax Assessment and Collections System [2025-0948](#)

**6. Committee of the Whole**

- a. Motion 25-213, reassigning the Conservation Futures Tax Funded Fairground Property Covenants from Parcel ID 28063600300500, formerly known as the Hanson Property, to the Northwest Fairground Wetland Property described as Parcel ID 28063500100300 [2025-1259](#)

*Motion 25-213 was re-assigned from Planning and Community Development Committee to Committee of the Whole and moved to General Legislative Session May 7th for consideration.*

**F. Clerk's Report on Pending Legislation**

1. Pending Legislation Report [2025-1321](#)

Chair Nehring noted that the following ECAFs listed in the Report have been introduced and without objections, assigned to committees:

- a. Ordinance 25-029, amending Snohomish County Code Chapter 30.66A - Park and Recreation Facility impact mitigation to update impact fee calculation formula and impact fee schedule and amending Chapter 30.91B to add definition of "bedroom" for purposes of impact fee calculations [2025-1498](#)

*Assigned to Planning and Community Development Committee.*

- b. Ordinance 25-030, relating to Chapter 2.68 SCC; amending SCC 2.68.030, 2.68.037, and 2.68.060 [2025-1529](#)

*Assigned to Public Infrastructure and Conservation Committee.*

**G. Reports of Council Committees:**

1. **Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, May 13, 2025, at 1:00 p.m.)*

2. **Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, May 13, 2025, at 10:00 a.m.)*

3. **Health and Community Services**

*(Next meeting is scheduled for Tuesday, May 13, 2025, at 11:00 a.m.)*

4. **Planning and Community Development**

*(Next meeting is scheduled for Tuesday, May 20, 2025, at 11:00 a.m.)*

5. **Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, May 6, 2025, at 10:00 a.m.)*

**H. Reports of Outside Committees**

Vice-Chair Dunn provided a report.

**I. Chairperson's Report****J. Chief of Staff's Report****K. Full Council Action on Items from Committee of the Whole****L. Other Business**

1. Motion 25-230, approving Administrative Matters presented at General Legislative Session on May 7, 2025 (For review only) [2025-1553](#)
  - a. Receiving the following Reports:
    - 1) 2024 Surface Water Management Year-End Report by Council District [2025-1531](#)
    - 2) New Start Centers Presentation - May 2025 [2025-1555](#)
  - b. Approving the following Award Recommendation:
    - 1) Bid Award Recommendation PW-24-0366SB for Field Turf Replacement, Tambark Creek Park to Sprinturf in the amount of \$717,400.00 plus applicable Washington State sales tax [2025-1551](#)
  - c. Receiving and referring the following Open Space application to Planning and Development Services for recommendation:
    - 1) Open Space General Application #3320 - Barrick & Sheila Benson [2025-1528](#)

**M. Executive Session(s):****N. Adjourn**

At 9:10 a.m., Chair Nehring recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee meeting.